



TRAFFORD
COUNCIL

**AGENDA PAPERS FOR
EXECUTIVE MEETING**

Date: Monday, 25 March 2013

Time: 6.30 pm

**Place: Rooms 7 and 8, Quay West, Trafford Wharf Road, Trafford Park,
Manchester M17 1HH**

A G E N D A	PART I	Pages
1.	ATTENDANCES	
	To note attendances, including officers, and any apologies for absence.	
2.	DECLARATIONS OF INTEREST	
	Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.	
3.	MINUTES	
	To receive and, if so determined, to approve as a correct record the Minutes of the following meetings:	
	(a) Budget Executive Meeting 20/2/13	1 - 4
	(b) Special Executive Meeting 4/3/13	5 - 10
4.	QEII FIELDS DEDICATION: DAINEWELL PARK - LAND OFF MANOR AVENUE, ASHTON-ON-MERSEY, SALE (REAR OF MANOR HIGH SCHOOL)	11 - 16
	To consider a report of the Executive Member for Economic Growth and Prosperity and Corporate Director, Economic Growth and Prosperity.	
5.	HEALTH AND SOCIAL CARE REFORM IN GREATER MANCHESTER	17 - 28
	To consider a report of the Executive Member for Adult Social Care.	

6. A VISION FOR CHANGE: ESTABLISHING HIGH QUALITY LOCAL PROVISION FOR CHILDREN AND YOUNG PEOPLE WITH SPECIAL EDUCATIONAL NEEDS IN TRAFFORD

To consider a report of the Executive Member for Education and Corporate Director, Children and Young People Service. **TO FOLLOW**

7. FINAL DRAFT ANNUAL DELIVERY PLAN 2013/14

To consider a report of the Executive Member for Transformation and Resources and Corporate Director, Transformation and Resources. **TO FOLLOW**

8. REVENUE BUDGET MONITORING 2012/13 - PERIOD 10 (APRIL 2012 TO JANUARY 2013 INCLUSIVE) 29 - 78

To consider a report of the Executive Member for Finance and Director of Finance.

9. DECISIONS MADE BY THE GREATER MANCHESTER COMBINED AUTHORITY AND AGMA EXECUTIVE BOARD 22/2/13

To note schedules of decisions from the respective meetings.

(a) Combined Authority 79 - 82

(b) Executive Board 83 - 84

10. MATTERS FROM COUNCIL OR OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)

To consider any matters referred by the Council or by the Overview and Scrutiny Committees.

11. URGENT BUSINESS (IF ANY)

Any other item or items which by reason of:-

(a) Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the meeting, with the agreement of the relevant Overview and Scrutiny Committee Chairman, is of the opinion should be considered at this meeting as a matter of urgency as it relates to a key decision; or

(b) special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

12. EXCLUSION RESOLUTION

Motion (Which may be amended as Members think fit):

That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

THERESA GRANT
Chief Executive

COUNCILLOR MATTHEW COLLEDGE
Leader of the Council

Membership of the Committee

Councillors M. Colledge (Chairman), A. Williams (Vice-Chairman), S. Anstee, Dr. K. Barclay, Miss L. Blackburn, M. Cornes, J. Coupe, M. Hyman, A. Mitchell and M. Young

Further Information

For help, advice and information about this meeting please contact:

Jo Maloney, 0161 912 4298
Email: joseph.maloney@trafford.gov.uk

This agenda was issued on **Friday, 15 March 2013** by the Legal and Democratic Services Section, Trafford Council, Quay West, Trafford Wharf Road, Trafford Park, Manchester, M17 1HH.

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EXECUTIVE MEETING (BUDGET MEETING)

20TH FEBRUARY 2013

PRESENT:

Leader of the Council (Councillor M. Colledge) (in the Chair),
Executive Member for Adult Social Care (Councillor M. Young)
Executive Member for Community Health & Wellbeing (Councillor Dr. K. Barclay),
Executive Member for Education (Councillor M. Cornes),
Executive Member for Finance (Councillor S. Anstee),
Executive Member for Highways and Environment (Councillor A. Mitchell),
Executive Member for Safe & Strong Communities (Councillor J. Coupe),
Executive Member for Supporting Children and Families (Councillor Miss L. Blackburn),
Executive Member for Transformation and Resources (Councillor A. Williams).

Also present: Councillors Baugh, Bennett, Bowker, Boyes, Brotherton, Butt, Cordingley, Mrs. Dixon, Duffield, Fishwick, Freeman, Lloyd, Myers, O' Sullivan (part only), Procter, Ross, S.Taylor, A. Western and Mrs. Young.

In attendance:

Chief Executive (Ms. T. Grant),
Corporate Director, Children & Young People's Service (Ms. D. Brownlee),
Corporate Director, Economic Growth & Prosperity (Ms. H. Jones),
Corporate Director, Transformation & Resources (Mrs. W. Marston),
Corporate Director, Environment, Transport & Operations (Mr. P. Molyneux),
Director of Finance (Mr. I. Duncan),
Acting Director of Legal & Democratic Services (Ms. J. Le Fevre),
Head of Financial Management (Mr. I. Kershaw),
Senior Democratic Services Officer (Mr. J.M.J. Maloney).

APOLOGIES

Apologies for absence were received from the Executive Member for Economic Growth and Prosperity (Councillor M. Hyman).

82. DECLARATIONS OF INTEREST

No declarations were made by Executive Members.

83. MINUTES

RESOLVED: That the Minutes of the meeting held on 21st January 2013 be approved as a correct record.

84. EXECUTIVE'S REVENUE BUDGET PROPOSALS 2013/14, INDICATIVE REVENUE BUDGET PROPOSALS 2014/15 AND PROPOSED CAPITAL PROGRAMME 2013/16

The Executive Member for Finance and Director of Finance submitted a report seeking the Executive's authority to recommend to the subsequent Budget Council Meeting revenue and capital budget proposals for 2013/14 and beyond. It was noted in discussion that the Director of Finance had presented, in an annexe to the report, his assessment of the robustness of the budget estimates and adequacy of the General Reserve.

RESOLVED -

(1) That it be recommended that the Council approve: -

- That the net Revenue Budget for 2013/14 is £158.947m, a decrease of £(11.063)m, or (6.5)%, when compared to an adjusted 2012/13 base budget of £170.010m;
- That the minimum level of General Reserve for 2013/14 be set at £6m, the same as in 2012/13 (Annex M to the report);
- That there is no increase in the proposed Council Tax level for Trafford related services in 2013/14 (the valuation bands are as detailed in Annex A to the report);
- That the fees and charges be set per the booklet available alongside this report on the Council's website, including specifically:
 - an increase in the weekly charge for Allotment fees in 2014/15 (12 month notice period is required);
 - cease contributions to Mersey Valley and Bollin Valley Partnerships in 2014/15 (12 month notice period required);

the financial impact of which are all included in the budget proposals in the report;

- That the overall Capital Investment Programme level of £77.0m be approved (Annex L to the report).
- That the Prudential Borrowing Indicators be approved (see also Appendix 1, page 14, of the Treasury Management Strategy report presented as item 4b on this agenda).

(2) That, in recommending the above to Council, the Executive also present:

- The objective assessment by the Director of Finance of the robustness of budget estimates and adequacy of the General Reserve (Annex M to the report).

(3) That, in relation to the Treasury Management Strategy 2013/14 – 2015/16, it be recommended that the Council approve the three key elements set out in the report:

- policy on debt strategy for 2013/14 to 2015/16 as set out in section 3 of the report,
- investment strategy for 2013/14 to 2015/16 as set out in section 5 of the report,
- Prudential Indicators and limits including the Authorised Limit and Operational Boundary as required by section 3(1) of the Local Government Act 2003, Minimum Revenue Provision Statement and Investment criteria as detailed in Appendix 1 to the report.

85. CAPITAL INVESTMENT PROGRAMME MONITORING 2012/13, 3RD QUARTER (APRIL – DECEMBER)

The Executive Member for Finance and Director of Finance introduced a report which summarised the key features of the Capital Programme monitoring for the period ending 31st December 2012.

RESOLVED -

- (1) That the amendments to the 2012/13 Capital Investment Programme be approved.
- (2) That the monitoring report be noted.

86. REVENUE BUDGET MONITORING 2012/13 – PERIOD 9 (APRIL - DECEMBER 2012)

The Executive Member for Finance and Director of Finance submitted a report which informed Members of the current position regarding the monitoring of the revenue budget.

RESOLVED: That the latest forecast and planned actions be noted and agreed.

The meeting commenced at 6.30 p.m. and finished at 6.23 p.m.

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SPECIAL EXECUTIVE MEETING

4TH MARCH 2013

PRESENT:

Leader of the Council (Councillor M. Colledge) (in the Chair),
Executive Member for Adult Social Services (Councillor M. Young),
Executive Member for Community Health & Wellbeing (Councillor Dr. K. Barclay),
Executive Member for Economic Growth and Prosperity (Councillor M. Hyman),
Executive Member for Education (Councillor M. Cornes),
Executive Member for Finance (Councillor S. Anstee),
Executive Member for Highways and Environment (Councillor A. Mitchell),
Executive Member for Safe & Strong Communities (Councillor J. Coupe),
Executive Member for Supporting Children and Families (Councillor Miss L. Blackburn),
Executive Member for Transformation and Resources (Councillor A. Williams).

Also present: Councillors Acton, Baugh, Bennett, Bowker, Brotherton, Cordingley, Fishwick, Freeman, Harding, Holden, Lloyd, O'Sullivan, John Reilly, Ross and Shaw.

In attendance:

Chief Executive (Ms. T. Grant),
Corporate Director, Children & Young People's Service (Ms. D. Brownlee),
Corporate Director, Transformation & Resources (Mrs. W. Marston),
Corporate Director, Environment, Transport & Operations (Mr. P. Molyneux),
Director of Finance (Mr. I. Duncan),
Acting Director of Legal & Democratic Services (Ms. J. Le Fevre),
Director, Commissioning and Service Development (Ms. L. Harper) (part only),
Libraries Manager (Ms. S. Curran) (part only),
Senior Democratic Services Officer (Mr. J.M.J. Maloney).

APOLOGIES

No apologies for absence were received from Executive Members.

87. DECLARATIONS OF INTEREST

No declarations were made by Executive Members.

88. ADULT SOCIAL CARE: CONSULTATION OUTCOMES AND BUDGET PROPOSALS

The Executive Member for Adult Social Care submitted a report outlining the overall response, outcomes and recommendations arising from the Adult Social Care budget consultation which took place from 15/10/12 to 14/1/13.

RESOLVED -

- (1) That the Executive note:
- The extensive Adult Social Care Consultation in relation to budget proposals 2013/14.
 - The methodology and process of the consultation.
 - The final proposals and consultation outcomes.
 - The Equality Impact Assessments.

- (2) That the Executive agree:
The recommendations in relation to individual budget proposals detailed in Section 4 of the report.

89. RECONFIGURATION OF TRAFFORD CHILDREN'S CENTRES: POST-CONSULTATION FEEDBACK ANALYSIS AND RECOMMENDATIONS

The Executive Member for Children & Young People's Services submitted a report which set out the findings of the Trafford Children Centres public consultation, held from 22/10/12 to 14/1/13, and providing options and recommendations for the Executive's consideration.

RESOLVED: That approval be given to the following recommendations:

- (1) To approve the proposal to reconfigure 16 Children Centres to 6 Hubs that align with the North, West and South Area Family Support Teams.
- (2) To approve the revision of the identified Hub for the North Area in the original proposal from Lostock Childrens Centre (Leithwaite) to Stretford Childrens Centre.
- (3) To approve Sale Moor and Lostock (Leithwaite) Children Centres to remain open on a sessional basis as Child and Family Community Outreach (CFCO) bases.
- (4) To review the workforce to deliver the Hub and family outreach support service model.
- (5) To review the commissioning plan for external services, including renegotiating a reduced contribution to Bookstart.
- (6) To extend the age range to support children and young people aged 0-19years and the opening times of the Hubs.
- (7) To change the Hub opening times from 8.30am to 4.00pm (weekdays) and the family outreach support service to be provided 8.00am to 6.00pm (weekdays, but evenings and weekends subject to service user needs).

90. TRAFFORD LIBRARIES SAVINGS PROPOSAL

The Executive Member for Transformation and Resources Corporate Director, Transformation and Resources submitted a report seeking agreement to proposed changes to the Library Service, which had been subject to public and staff consultation exercises.

RESOLVED: That the updated Library Service proposals, as set out in the following table, be agreed:

Proposal	Recommendation
P1. Extend the use of volunteers across all libraries	Option 3 – As a result of public feedback maintain 1 additional Customer Service Adviser in Urmston and transfer a further .5 Customer Service Adviser from Sale to Urmston library. This carries a budget pressure of £20,231 to be funded by deleting a vacant post within Access Trafford. Any resource issues at Sale Library will be covered from the Contact Centre
P2. Transfer Greatstone library to the Town Hall	Option 1 – Transfer Greatstone Library to the Town Hall
P3. Reduce Library Managers by 2 FTE	Option 2 – As a result of staff feedback reduce Library Managers by 1.5 FTE. This carries a budget pressure of £14,381 to be funded from the Book Fund.
P4. Replace Receptionist with Customer Service Advisors	Option 1 – Replace Receptionists with Customer Service Advisors
P5. Remove Bookstart Coordinator	Option 2 - Retain .5 FTE to complete Bookstart duties. This carries a budget pressure of £13,655 to be funded from the Book Fund and CYPS
P6. Implement a new library system	P6 Option 1 - This decision has already been agreed

91. **PERSONALISATION – PROPOSALS FOR CHILDREN AND YOUNG PEOPLE SERVICE IMPLEMENTATION**

The Executive Member for Supporting Children and Families and Corporate Director, Children and Young People submitted a report setting out proposals for the implementation of a personalisation model in the Children and Young People Service (CYPS) from 1st April 2013. This would underpin a major change in the way in which the business of CYPS is carried out, empowering families to take a pivotal role.

RESOLVED -

- (1) That approval be given to the implementation of personalisation for children with complex additional needs from 1st April 2013. The principles underpinning this implementation are outlined in Section 6.1. of the report. Implementation will be phased in over a 6 month period to enable assessment and allocation processes to be undertaken.
- (2) That, as part of this implementation, approval be given to the following key mechanisms to support personalisation:

- Resource Allocation System (Section 6.2)
- Financial Model (Section 6.3)
- Infrastructure Support (Section 6.4)
- Transition Plan (Appendix 1)
- Changes to contingency funding to align with Adult Services (6.5)
- Development of a Personalisation policy (Section 6.6)

92. IMPLEMENTATION OF “TRAFFORD ASSIST”, AN INNOVATIVE MODEL OF LOCAL WELFARE ASSISTANCE IN TRAFFORD

The Executive Member for Community Health & Wellbeing submitted a report which outlined the forthcoming abolition of the Social Fund and transfer of responsibility for Local Welfare Assistance to local authorities, presented the options appraisal to identify the most appropriate local delivery model, and proposed the “Trafford Assist” model for the Executive’s decision.

RESOLVED: That the Executive approve the adoption of the Trafford Assist model of provision for local welfare assistance as set out in the report and endorses the steps taken to date to implement it.

93. TRAFFORD LOCAL PLAN: LAND ALLOCATIONS – SUSTAINABILITY APPRAISAL SCOPING REPORT

The Executive Member for Economic Growth and Prosperity submitted a report seeking approval of the final Sustainability Appraisal Scoping Report which would govern the production of the Land Allocations Plan which would set out detailed proposals for the use of land in the borough, including new development sites and areas for protection.

RESOLVED: That approval be given to the Trafford Local Plan: Land Allocations – Sustainability Appraisal Scoping Report as detailed in Appendix 1 to the report.

94. GREATER MANCHESTER JOINT MINERALS DEVELOPMENT PLAN DOCUMENT (JMDPD): INSPECTOR’S REPORT AND ADOPTION

The Executive Member for Economic Growth and Prosperity submitted a report which provided details of the Inspector’s Report on the submission plan, and seeking the Executive’s recommendation of the Plan document to Council for adoption.

RESOLVED: That the Executive recommends the Council to:

- (1) Note the publication of the Inspector’s Report on the Greater Manchester Joint Minerals Development Plan Document, and;
- (2) Adopt the Greater Manchester Joint Minerals Development Plan Document, together with consequential changes to the Trafford Local Plan Policies Map, and bring it into force on the 26th April 2013.

95. DESIGNATION OF TRAFFORD PARK BUSINESS NEIGHBOURHOOD AREA

The Executive Member for Economic Growth and Prosperity submitted a report advising the Executive of the application by the Trafford Park Business Neighbourhood Management Board for the designation of Trafford Park as a Business Neighbourhood Area in line with the Localism Act 2011, and seeking approval for its designation.

RESOLVED: That the Executive -

- (1) Note the consultation process undertaken, the representations received and the Council's response to them.
- (2) Approve the application for designation of the Trafford Park Business Neighbourhood Area.

96. HEALTH AND SOCIAL CARE ACT 2012 – CONSTITUTIONAL CHANGES

The Acting Director of Legal and Democratic Services submitted a report seeking the views of the Executive, as one of a range of consulted Council bodies, on proposed changes to the Council's Constitution arising from the Health and Social Care Act that were due to take effect from 1st April 2013. It was noted that the report was to be submitted to Council on 13th March 2013.

RESOLVED: That the Executive notes the following recommendation to be made to Council as part of the consultation process in relation to a proposed Constitutional change, and wishes to make no adverse comment:

- (1) That the Council notes the transfer of the Public Health function pursuant to the Health and Social Care Act 2012, along with related staff to the Local Authority with effect from 1st April 2013.
- (2) That the Council establish a Health and Wellbeing Board with the membership and terms of reference as set out in the report with effect from the 1st April 2013.
- (3) That the Council confirms that, with effect from 1st April 2013, responsibility for the scrutiny of health services continue to be discharged by the Health Scrutiny Committee and that the arrangements agreed by Council (Minute numbers 11 and 40 refer) be retained.
- (4) That Council authorise the Acting Director of Legal and Democratic Services to make the necessary changes to the constitution in relation to:
 - the transfer of the Public Health function
 - the establishment of the Health and Wellbeing Board and
 - health scrutiny arrangements

97. ANNUAL DELIVERY PLAN 2012/13 QUARTER 3 PERFORMANCE REPORT

The Executive Member for Transformation & Resources submitted a report which provided a summary of performance against the Council's Annual Delivery Plan 2012/13.

RESOLVED: That the content of the Annual Delivery Plan Quarter 3 report be noted.

98. TRANSFORMATION PROGRAMME AND BENEFIT REALISATION 2012/13

The Executive Member for Transformation & Resources submitted a report which provided an update on Transformation Team activity throughout 2012/13, a summary of initiatives being monitored by the Transformation Board and information about the Transformation Programme for 2013/14.

RESOLVED: That the content of the report be noted.

99. SIX MONTH CORPORATE REPORT ON HEALTH AND SAFETY – 1ST APRIL TO 30TH SEPTEMBER 2012

The Executive Member for Transformation & Resources submitted a report which provided information on Council-wide health and safety performance, trends in workplace accidents, and other key developments in health and safety for the six month period ending 30th September 2012.

RESOLVED: That the content of the report be noted.

100. DECISIONS MADE BY THE GREATER MANCHESTER COMBINED AUTHORITY AND AGMA EXECUTIVE BOARD 25/1/13

The Executive received for information details of decisions made by the Greater Manchester Combined Authority and AGMA Executive Board at their meetings held on 25/1/13.

RESOLVED: That the content of the decision summaries be noted.

The meeting commenced at 6.30 p.m. and finished at 8.30 p.m.

TRAFFORD BOROUGH COUNCIL

Report to: Executive
Date: 25th March 2013
Report for: Decision
Report of: Executive Member for Economic Growth and Prosperity
and the Corporate Director of Economic Growth and Prosperity

Report Title

QEII Fields Dedication: Dainewell Park – land off Manor Avenue, Ashton-on-Mersey, Sale (rear of Manor High School)

Summary

The report sets out the Council's proposal to Dedicate the former Manor High School Playing Fields as part of Dainewell Park to be managed by Fields In Trust, an operating agency of the National Playing Fields Association.

The Dedication has various implications for the Council.

Recommendation(s)

- 1. That the land is dedicated to Fields In Trust and incorporated into "Dainewell Park"**
- 2. That the land set out in the report is designated as open space**
- 3. The Acting Director of Legal and Democratic Services is authorised to complete the Deed of Dedication and all other steps necessary to effect the dedication of the land and its designation as open space.**

Contact person for access to background papers and further information:

Name:	Jeremy Valentine Head of Asset Management	Paul Farrand Senior Planner, Sustainability and Greenspaces
Extension:	4264	5504

Background Papers: none

1. Background

- 1.1** The Council has been successful in the nomination of land off Manor Avenue, Ashton-on-Mersey for The Queen Elizabeth II Fields Challenge, and the area known locally as Dainewell Park is to be dedicated to Fields In Trust (FIT) as part of the Queen's Diamond Jubilee Year commemorations. In dedicating the land, the Council may be

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able to draw down funding for improvements to the Park from the Queen Elizabeth II Fields Funds. The principal partner for the Fund is Asda and the Asda Foundation. The Council may also be able to apply for grants from Sport England. The proposal will ensure that former playing fields are retained for the use of local people and that the Dainewell Park scheme can formally develop in the future as a significant local open space for the Sale West community.

- 1.2 The nomination is supported by The Friends of Dainewell Park, local Ward Members and The Red Rose Forest.
- 1.3 A formal decision is now required in order to proceed with the Dedication and authorise the completion of a Deed of Dedication. On completion of the Deed of Dedication the land will be held in perpetuity in accordance with the terms of the dedication. The terms of that dedication are set out in 2.1 below.
- 1.4 Part of the site was included in the Council's Land Sales Programme report for 2010/11 and 2011/12 as a potential future site dependent upon market conditions and MTFP requirements, but was withdrawn prior to the 2012/13 Programme report with Member approval in order to progress the dedication the land to Fields In Trust. Following the dedication the land should be held for the purposes of open space which will provide additional statutory protections for the land against future changes of use.

2. Terms of Dedication

2.1 The Council are required to enter into a Deed of Dedication on the following terms:

a	Land	As shown on the attached Plan
b	Dedication	The land is to be dedicated to Fields In Trust in perpetuity
c	Covenants	The Council will covenant with FIT that the land shall be used only as public playing fields and recreation ground for the benefit of the inhabitants of Sale
d	Alterations	No buildings or structures falling outside the permitted use will be allowed without the prior consent of FIT.
e	Maintenance	The Council will continue to be responsible for maintenance of the land and have regard to any advice given from time to time by FIT on the management of the land
f	Signs	The Council will erect signs on the land relating to the QEII Fields and giving recognition of financial support where required. The site will be known as " <i>The Queen Elizabeth II Field Dainewell Park</i> ".
g	Future disposal	If the Council wishes to dispose of the whole or any part of its land subject to the Deed of Dedication, it must replace it with a piece of freehold land approved by FIT of no less quality than the original land and of no less area in the same catchment area and as accessible to the general public. The Council must apply proceeds from the sale of any land to the replacement of land and facilities. The replacement land would be dedicated in a similar manner to the original.

3. Legal and Valuation Implications

- 3.1 The Dedication will restrict the use of the land to playing fields and recreation ground in perpetuity. It will be a non-charitable dedication. The Dedication to Fields in Trust is not a disposal under Section 123 of the Local Government Act 1972. The land will remain a Council asset.
- 3.2 The attached Plan shows the area of land which was included in the 2010/11 Land Sales Programme and also the remaining land forming part of Dainewell Park. The area assigned in the Programme for development was 5.12 acres although it is likely that a significant portion of the land would be needed for open space as a Planning condition, which would reduce the area of land available for development. Any sale for residential development would also produce New Homes Bonus and affordable homes provision, subject to the issues set out in the paragraph below. Subject to the usual caveats concerning ground conditions etc, it is estimated that the value of the land, were it not required for open space, had it been allocated for housing and offered for sale, would potentially have been in the order of c£3m. If a capital receipt had been received then it would have been used to support new capital expenditure or alternatively used to avoid future borrowing costs or repay debt with a revenue saving of up to £270k per annum. While there are pressures to maximise capital receipts from the disposal of the Council's estate, this has to be balanced against other priorities, such as the need to provide sufficient open space and facilities for sport and leisure which supports the Council's priorities around healthy lifestyle. The land has already been removed from the Land Sales Programme, and therefore there is no loss of value nor impact on the Capital Programme.
- 3.3 The site is allocated in the UDP as 'white land', i.e. land with no formal land use specified. At the time the UDP was prepared the former Manor High School had closed and the playing fields were unused. The land has been included as part of the Strategic Housing Land Availability Assessment (SHLAA) as a potential residential site. However the SHLAA states at paragraph 1.3 "*It should be noted that the inclusion or otherwise of a site within this assessment does not in itself determine whether a site should be allocated for housing development*". The site is now used informally as an open playing field and it is included in the Outdoor Sports Facilities Study (2009) as a football facility. For the site to be allocated in the forthcoming Land Allocations Plan sustainability Regulations require consideration of an option of housing or open space. It is not certain given the present use and the likelihood that there will be sufficient alternative housing sites identified locally to meet the Councils' housing land targets, that this site would be allocated for housing in the Land Allocations Plan.
- 3.4 The terms of the proposed Deed of Dedication do not exclude the possibility of the Council selling some land for housing purposes in the future if it is able to provide acceptable alternative land, dedicated for recreational purposes, in the Sale area, as provided in the draft Deed.

Financial Impact:	<p>This site is not included in the land sales programme and as such the potential capital receipt is not required to support the existing capital programme.</p> <p>The foregoing of a potential capital receipt referred to in Para 3.2 will have an impact on the level of capital expenditure in the future or the Council's ability to reduce borrowing related costs as detailed in Para 3.2.</p> <p>The impact on the business rates tax-base is neutral</p>
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	<p>as the site was unlikely to have any future commercial use. Additional council tax would have been raised if the land was sold for housing purposes but any additional income would be required to cover the consequent additional demands on Council services.</p> <p>The designation may facilitate the drawing down of Sports Lottery funding in the future.</p>
Legal Impact:	The land would be Dedicated to use as open space under the terms of the proposed Agreement and the implications of this are detailed in paragraph 2.1.
Human Resources Impact:	None
Asset Management Impact:	Designation of the land as open space will enable the Council to benefit from resources under the QEII Playing Fields initiative, however the Agreement provides for part or all of the land to be sold if acceptable alternative land can be found.
E-Government Impact:	None
Risk Management Impact:	Local stakeholders fully support the designation of this land as open space and it would be unacceptable at this stage to not confirm the designation.

Other Options

Other options are considered at paragraphs 3.2 – 3.4. Furthermore the local community have been involved in proposals for the designation of this land as an extension to Hornbeam Park for some time and the option of not including it has been discounted by community partners and local Ward Members.

Consultation

Local community stakeholders were consulted on the proposal in 2012 through the Environment Strategy team.

Reasons for Recommendation

The Council has been successful in the nomination of land off Manor Avenue, Ashton-on-Mersey for The Queen Elizabeth II Fields Challenge to be dedicated to Fields In Trust as part of the Queen's Diamond Jubilee Year commemorations. A formal decision is now required in order to proceed with the Dedication and authorise the completion of a Deed of Dedication.

Key Decision

This is a key decision currently on the Forward Plan: Yes
If Key Decision, has 28-day notice been given? Yes

Finance Officer Clearance GB
Legal Officer Clearance JLF

Helen Jones

CORPORATE DIRECTOR ECONOMIC GROWTH AND PROSPERITY

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TRAFFORD COUNCIL

Report to: Executive
Date: 25 March 2013
Report for: Decision
Report of: Executive Member for Adult Social Care

Report Title

Health and Social Care reform in Greater Manchester

Summary

1. This paper seeks Executive endorsement of the attached (Appendix 2) AGMA Public Service Reform paper. The AGMA paper clearly and simply describes the priorities for health and social care reform across Greater Manchester and is being presented to all ten AGMA Executives and Cabinets, as well as local Health and Well Being Boards in March and April 2013.

Recommendation(s)

It is recommended that the Executive :

- (i) Endorse the approach outlined in the report and commit to working locally with our partners to provide a local perspective and context to the proposals.
- (ii) Commit to work with partners, particularly the CCG and our the local acute trusts, to develop a brief report on current progress in developing models of integrated health and social care in Trafford.
- (iii) Present the report back The AGMA Executive Board at the June 2013 meeting
- (iv) Note that the development of the models of integrated care provide a framework for the public consultation on the reconfiguration of some hospital services due in the summer 2013.

Contact person for access to background papers and further information:

Name: Deborah Brownlee, Corporate Director, Communities and Wellbeing

Extension: 912 1901

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Improving Health and well-being of Trafford residents
Financial Implications:	None directly stemming from this report. However the implementation of the PSR programme should bring significant value for money benefits across the whole health and social care agenda
Legal Implications:	None at this stage
Equality/Diversity Implications:	Full Equality Impact Assessments will be completed for any specific developments that arise from the development of integrated health and social care
Sustainability Implications:	Not applicable
Staffing/E-Government/Asset Management Implications:	None at this stage
Risk Management Implications:	None at this stage
Health and Safety Implications:	None at this stage

1.0 Introduction

1.1 It was announced in December 2011 that Greater Manchester would be one of the four Community Budget pilot areas. This work has led to a wide ranging Public Service Reform programme across all ten GM Local Authorities and key public sector partners to drive forward reform in five key thematic areas:

- Troubled families
- Transforming justice
- Health and social care
- Early years
- Work and skills

1.2 The GM concept of a Community Budget involves joint investment and resources from a range of partners to reduce dependency and support growth, creating new delivery models and investment models that drive down the demand for public services. This should help overcome situations where interventions paid for by some partners benefit many others and where time-lags in achieving outcomes discourage investment in early intervention and prevention;

1.3 In particular the GM pilot aims to produce deliverables on:-

- a) **Working examples of investment models** that bring together investment from multiple partners and realise a return on that investment.
- b) **New delivery models** for integrated commissioning and delivery across all organisations involved in these themes backed by new investment models.

- c) **Robust evaluation evidence** demonstrating financial/non-financial benefits of new delivery models over 'business as usual'; quality assured by academic partner.
- d) **A series of methodologies** that can be scaled up or down and readily used by other areas, including investment agreement templates, CBA methodology, a framework for workforce development that enables flexible deployment of staff across organisational boundaries, to help implement new delivery models and secure cashable savings.

1.4. The attached paper provides information specifically about the Health and Social Care theme of the PSR programme.

1.5. The PSR programme is very clear that there is no intention to specify a model of care to be developed locally – this is a matter for local partners and likely to be determined by local factors such as the role of the hospital, the positioning of community services, the development of primary care services, the ambition of the CCG and Local Authority, and the history of collaborative working. There is a proposal however that each area should develop a local plan for the development on integrated care and that these plans should have common components and adhere to some common principles. It is important to make the points that this is not "a one size fits all" approach and that Districts will not be expected to go at the speed of the lowest. Whilst the general principals are good the actual implementation for Trafford is likely to be different from say Rochdale or Manchester and these need to be made clear to avoid possible future re-interpretations

1.6. Definition of Integrated Care

For the purposes of this exercise the term "integrated care" is regarded as having 3 essential properties (1):

- *Integrated care seeks to improve the quality and cost-effectiveness of care for people and populations by ensuring that services are well co-ordinated around their needs - it is by definition both 'patient-centred' and 'population-oriented'*
- *Integrated care is necessary for anyone for whom a lack of care co-ordination leads to an adverse impact on their care experiences and outcomes*
- *The patient or users perspective is the organising principle of service delivery*

1.7. Components of Locality Plans

Local Integrated Care plans will look different, but the Community Budget/Public Service Reform Team work has previously suggested the likely content of them, and this is attached as Appendix 1.

1.8. Framework for Peer Review

To secure maximum benefit from the opportunity to compare progress across GM on models of integrated care locally, work is underway to create a framework for feedback. Based on the work of the public service reform programme to date we think this will have essentially 7 characteristics;

- a. Cross agency leadership commitment and governance including Local Authority (political and managerial) , CCG (clinical and managerial) and Acute Trust

(managerial and clinical) to new service models focused on substantially reducing avoidable admission to hospital and other care institution

- b. An understanding of the costs and benefits across all partners of the new service models being proposed, and the contracting and reimbursement models that would allow decommissioning and new commissioning to occur at a scale
- c. A focus on scale – for example the need to target new interventions at cohorts of the risk stratified over 65 population of not 1% or 5% but at least 20% and possibly more.
- d. A focus on outcomes – to deploy analysis such as the AQUA/ADASS benchmarking tools to understand the baseline and test the effect of the operation of the local system
- e. A recognition of how interventions planned and delivered at a GM level (e.g. NWAS, 111, reconfiguration of some hospital services) will inform the development of the local model.
- f. A demonstration of the extent to which patient and carer experience is captured and used to inform future development of the model.
- g. A credible plan to address some key enabling functions, particularly
 - i. Data sharing agreements across partners that actually work at service level to support single entry and single access points for different agencies
 - ii. Workforce development strategy that promotes genuinely integrated working, including joint training and development opportunities
 - iii. A “total place” consideration of estate utilisation to effect a the necessary shift of activity from hospital and care institution

2.0 Other options considered

2.1 To not endorse the attached paper

The option of not endorsing the AGMA approach to this issue would be contrary to the effective development of integrated health and social care within Trafford.

3.0 Recommendations

That the Executive:

- (i) Endorse the approach outlined in the report and commit to working locally with our partners to provide a local perspective and context to the proposals.
- (ii) Commit to work with partners, particularly the CCG and our local acute trusts, to develop a brief report on current progress in developing models of integrated health and social care in Trafford.
- (iii) Present the report back The AGMA Executive Board at the June 2013 meeting.

(iv) Note that the development of the models of integrated care provide a framework for the public consultation on the reconfiguration of some hospital services due in the summer 2013.

Reasons for Recommendation

The proposals will allow Trafford to play a full and active part in the development of the GM Public Service Reform Programme and drive forward the principle of integrated care in Trafford.

Finance Officer Clearance *(type in initials)*.....IK.....

Legal Officer Clearance *(type in initials)*.....JL.....

CORPORATE DIRECTOR'S SIGNATURE *(electronic)*



To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

Appendix 1 – Example Content of Locality Plans

- **Integrated End of life care**
- **Integrated Hospital diversion and discharge**
 - Joint Urgent response – 24/7
 - Aligned intermediate care / reablement
 - Aligned discharge
- **Integrated Care Management**
 - Vertical and horizontal integration
 - At zone / locality level
 - Single assessment
- **Integrated Self Care**
 - Direct Payments and Personal Health Budgets (Link to CHC)
 - Expert patient
 - Carers strategy
 - Telecare / telehealth
- **Support related Housing**
- **Early Diagnosis / Case finding / Target upstream services e.g**
 - Falls Risk assessment and prevention
 - Incontinence
 - Dementia early intervention
- **Community / Social Capital – voluntary and market care and support**
 - Befriending
 - Time banking
 - Care navigator
 - Micro enterprises
- **Universal Information and advice**
- **Population level activity supporting improved health and well being and reducing future demand**

AGMA EXECUTIVE BOARD

22nd February 2013

Health and Social Care Reform in Greater Manchester

Report Of	Will Blandamer – Health and Social Care PSR Lead
Wider Leadership Team Lead Officer:	Steven Pleasant – Chief Executive Tameside MBC, and Lead Local Authority Chief Executive for Health Sean Harriss – Chief Executive Bolton MBC, and Lead Local Authority Chief Executive for Public Service Reform

PURPOSE OF REPORT

1. The AGMA leaders met with senior representatives of all parts of the NHS in Greater Manchester on 25th January and considered a paper on Health and Social Care Reform.
2. The meeting recognised that there are broadly two key objectives facing the health and social care system in Greater Manchester – delivering a substantial reduction in unplanned and avoidable admissions to hospital and other institutions such as residential care, and securing improved quality and outcomes from hospital services.
3. The meeting agreed a paper that clearly and simply describes the priorities for health and social care reform across Greater Manchester should be presented to all Executives and Cabinets, as well as local Health and Well Being Boards in GM in March and April 2013.

RECOMMENDATIONS

The meeting is requested to recommend that:

- (i) This report is recommended to all GM District Executives, Cabinets, and Health and Well Being Boards in March and April 2013 for endorsement, to enable them to commit to working locally with partners to provide a local perspective and context to the proposals.
- (ii) Each local authority area be asked to work with partners, particularly the CCGs and the local acute trust, to develop a brief report on current progress in developing models of integrated health and social care.
- (iii) The AGMA Executive Board receive a report back on the picture of integrated care development across Greater Manchester at the June 2013 meeting
- (iv) It is noted that the development of the models of integrated care provide a framework for the public consultation on the reconfiguration of some hospital services due in the summer 2013.

PRIORITY

GMS priority – Public Service Reform

TRACKING/PROCESS		
Does this report relate to a Key Decision, as set out in the GMCA Constitution or in the process agreed by the AGMA Executive Board		No
EXEMPTION FROM CALL IN		
Are there any aspects in this report which means it should be considered to be exempt from call in by the AGMA Scrutiny Pool on the grounds of urgency?		No
AGMA Commission	TfGMC	Scrutiny Pool
GM Health and Well Being Board 15 th February 2013	N/A	AGMA Scrutiny Meeting 11 th January 2013

Health and Social Care Reform in Greater Manchester

1. Context

- 1.1 There are many examples of excellent services in health care, social care and primary care across Greater Manchester, and a number of promising models of integrated care services backed by best in class specialist expertise.
- 1.2 However citizens are still often receiving relatively poor outcomes from fragmented community based services. Patients are frequently confronted by different professionals from different agencies not apparently talking to each other to share care plans or even basic patient information and history. Furthermore there is evidence to suggest that some patients could receive better outcomes from hospital services in Greater Manchester.
- 1.3 The health and social care system across Greater Manchester is responsible for nearly a third of all public service spend. With increasing number of older people and relatively poor population health, the system faces unrelenting increases in demand and is financial unsustainable. For example Local Authorities will, within a few years, see nearly all of their budget consumed by social care if demand increases at the current rate, and it is estimated the growth in demand for NHS services will result in a national £44bn deficit by 2021 (1)
- 1.4 In these circumstances there is overwhelming evidence that “do nothing” is not an option. The alternative to a partnership based planned and managed reform of health and social care in Greater Manchester, as part of a wider programme of public service reform, is a chaotic and unmanaged retraction of services generating unacceptable risk to patients and clients. “The potential consequences for the individual of a continuing failure to integrate both commissioning and provision are clear – disjointed care, more hospital admissions, later discharge, and poorer outcomes”. (2)
- 1.5 For example for older people we need “to keep them out of hospital, empower them to care for themselves where possible, and give them the comfort that we would all wish upon our own loved ones. Warehousing them on medical wards in busy hospitals is not an option” (3)
- 1.6 Local leadership is required to move at pace to a more financially sustainable system delivering better outcomes for citizens. Leadership across traditional organisational boundaries can generate greater levels of control and authority on how services are shaped and delivered locally.

2. A New Health and Social Care System

2.1 Such leadership requires a recognition that the future health and social care system will look substantially different and that improved **quality** of health care for Greater Manchester residents will underpin the following key principles of a new system:

- People can expect services to support them to retain their independence and be in control of their lives, recognising the importance of family and community in supporting health and well being
- People should expect improved access to GP and other primary care services
- Where people need services provided in their home by a number of different agencies they should expect them to be planned and delivered in a more joined up way.

- When people need hospital services they should expect to receive outcomes delivered in accordance with best practice standards with quality and safety paramount – the right staff, doing the right things, at the right time.
- Where possible we will bring more services closer to home (for example there are models of Christie led Cancer services delivered from local hospitals)
- For a relatively small number of patients (for example those requiring specialist surgery) better outcomes depend on having a smaller number of bigger services.
- Planning such services will take account of the sustainable transport needs of patients and carers.
- This may change what services are provided in some local hospitals, but no hospital sites will close

2.2 This is a complex ambition. It requires the positive confluence of a number of potentially separate programmes of work;

- Local Authorities working with CCGs, Hospitals and the NHS Commissioning Board to develop models of integrated health and social care
- The work of CCGs and the NHS Commissioning Board in improving the consistency, reliability and accessibility of primary care services
- The work of local acute trusts to develop new models of out of hospital care – consultant geriatricians working as part of local teams for example
- The outcome of a clinically led redesign of some hospital services best planned on a GM footprint for reasons of clinical critical mass, in order to drive further improvement in outcomes from acute care.

2.3 Currently there are good models of integrated care in place in many parts of GM, but rarely are they at the scale required to effect a significant transfer of resource into prevention of avoidable admissions to hospital and other care institutions. New models of contracting and reimbursement are required, to deliver models targeting not 1% or 5% but at least 20% of the cohort of the risk stratified population.

2.4 New models of integrated care seeking to reduce avoidable admissions to hospitals and other care institutions will contribute to a changing role for local hospitals. Hospitals are crucially important partners in seeking to develop these new models and most recognise their quality and financial interest in seeing these new models of 'out of hospital care' develop.

3. Greater Manchester Context

3.1 There is a Greater Manchester context to the future arrangements of local services. A number of services span borough boundaries (e.g. the Ambulance Service). In addition patients should not be penalised in terms of the speed and effectiveness of their discharge from hospital if they happen to live in a neighbouring authority. So while local integrated care arrangements may well differ, the 'access points' and discharge protocols of them will need to be reasonably consistent

3.2 An important component of the reform is the reconfiguration of some hospital services that need to be planned and delivered on a footprint larger than a local authority area. A public consultation – "Healthier Together" is currently planned for summer 2013. The formal consultation on proposals to reconfigure health services is the responsibility of the 12 Clinical Commissioning Groups in Greater Manchester, but the consultation will recognise the important context of new models of local services, including integrated care and primary care.

3.3 The outcome of the consultation may potentially change the role of some local hospitals, and hospitals across GM are already changing to recognise their important role in delivering models of integrated care referred to above.

3.4 To help support this work at a local level and GM level, GM is working with Whitehall to secure enhanced national leadership commitment and the provision of technical and analytical capacity to support the development of integrated care.

4. Characteristics of Local Health and Social Care Reform plans.

4.1 On the basis of principles of reform listed in 2.1 above it is suggested local implementation plans have the following elements;

- Mechanisms to promote self care and community support
- Plans delivering Improved primary care access through, for example through GM practices working more closely together.
- Locally derived models of integrated services,
- Such plans reflecting a degree of consistency across GM in relation to cross boundary working (for example engaging with NWS and cross boundary hospital discharge)
- An understanding of the potential impact on local hospital services of an anticipated reduction of avoidable admissions.
- An appreciation of the changes to the range of service provided by the local hospital as a consequence of proposals to reconfigure some acute services across a planning footprint of GM.

4.2 It would be proposed that each local authority would work with partners to develop their Local Implementation Plan by summer 2013. This implementation plan will therefore be in development by the time of the commencement of the formal consultation on the configuration of some hospital services. It would be expected that the construction of local implementation plans will demonstrate participation from the local hospital trust.

4.3 All local authority and CCG areas in Greater Manchester should be in a position to be operating new models of integrated care at least in shadow form by April 2014, and be able to demonstrate a planned acceleration of development to a scale that can genuinely move resource around the system in support of new models of care.

5 Testing Local Plans

5.1 Learning to date from integrated care services in Greater Manchester and elsewhere suggests local plans need to demonstrate certainty of planning of integration and better primary and community facilities at scale. Such testing will need to include workforce changes planned, investment plans in place, segmentation methodology deployed, and data sharing agreements required.

6. Next Steps

6.1 Local Authorities in Greater Manchester are invited to:

- Work with partners, particularly CCGs and the local acute trust, to develop a brief report on current progress in developing models of integrated health and social care locally for consideration by the local health and well being boards.

- The AGMA Executive Board receive a report back on the picture of integrated care development across Greater Manchester at the June 2013 meeting
- Note that the development of the models of integrated care provide a context for the public consultation on the reconfiguration of some hospital services due in the summer 2013.

7. RECOMMENDATIONS

7.1 A detailed set of recommendations appear at the front of this report.

References

- 1) Peter Carter – RCN General Secretary for www.nhsmanagers.co.uk, 24th Sept 2012)
- 2) Nuffield Trust – NHS and Social Care Funding –the outlook to 2021/22 – January 2013
- 3) (The Health Select Committee Report February 2012)

TRAFFORD COUNCIL

Report to: Executive

Date: 25 March 2013

Report for: Information

Report of: The Executive Member for Finance and the Director of Finance

Report Title:

Revenue Budget Monitoring 2012/13 – Period 10 (April 2012 to January 2013 inclusive).

Summary:

At month ten, the projected revenue outturn is £154.435m compared to the budget of £155.395m (summary tables by Directorate & Portfolio at paragraph 1), a favourable variance of £(0.960)m, or (0.6)%. Excluding Council-Wide budgets, the service expenditure outturn is £(0.410)m less than budgeted, or (0.3)%.

This movement consists of a number of relatively minor movements across all services:

Activity	Forecast £m	Movement £m
Social Services clients & need	1.2	0.1
Suppressed income	0.3	-
Street lighting electricity costs	0.2	-
Vacancy & running cost management	(1.9)	(0.2)
Treasury Management	(0.4)	-
New grant & rephased projects	(0.4)	(0.1)
Forecasted outturn	(1.0)	(0.2)
 LD Pool (annex 2, section 5)	 0.9	

The budgeted savings target of £12.2m is forecasted to be achieved, with 99% of original projects delivered on target and the remaining element made good with new and/or amended projects or management action.

The combined effect of the underspending position and in-year commitments, will reduce Directorates' service reserves from £(2.6)m to £(1.9)m. Some Directorates will have a combined debit balance on their service reserve of £0.2m, which will be expected to be addressed by in-year or future years' savings.

The forecast level of General Reserve at year end is £(8.6)m. Taking into account transfers and commitments as approved by Council in the 2013/14 budget, the long term forecasted uncommitted balance is £(6.6)m, £(0.6)m above the minimum level of £(6.0)m.

The forecasted Council Tax surplus as at 31 March 2013 has suffered from further backdated valuations and discounts and is estimated to be £(0.191)m.

Recommendation(s)

It is recommended that:

- a) the latest forecast and planned actions be noted and agreed.

Contact person for access to background papers and further information:

Head of Financial Management Extension: 4302

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Value for Money
Financial	Revenue expenditure to be contained within available resources in 2012/13.
Legal Implications:	None arising out of this report
Equality/Diversity Implications	None arising out of this report
Sustainability Implications	None arising out of this report
Staffing/E-Government/Asset Management Implications	Not applicable
Risk Management Implications	Not applicable
Health and Safety Implications	Not applicable

Finance Officer ClearanceIK.....

Legal Officer ClearanceJLF.....

Head of Financial Management Signature: Appended in hard copy.

Budget Monitoring - Financial Results

1. Based on the budget monitoring for the first 10 months of the year, the overall forecast for the year is for an underspend of £(0.960)m, (0.6)%. Included within this total is a net service underspend of £(0.410)m, and underspends in Council-Wide budgets of £(0.550)m or (2.2)% of the relevant budget. The details of service variances can be found in Annexes 1 to 5, and for Council-Wide, Annex 6.

Table 1: Budget Monitoring results by Directorate	Year end Forecast (£000's)	Percent-age %	Period Movement (£000's)	Annex
Children & Young People	(116)	(0.5)%	(65)	1
Communities & Wellbeing	295	0.6%	(12)	2
Environment, Transport & Operations	55	0.2%	-	3
Economic Growth & Prosperity	(30)	(0.9)%	(30)	4
Transformation & Resources	(614)	(3.1)%	22	5
Total Service Variances	(410)	(0.3)%	(85)	
Council-wide budgets	(550)	(2.2)%	(43)	6
Estimated outturn variance (period 10)	(960)	(0.6)%	(128)	

Table 2: Budget Monitoring results by Executive Portfolio Holder	Year end Forecast (£000's)	Percent-age %	Period Movement (£000's)
Supporting Children & Families	(73)	(0.3)%	(62)
Education	(43)	(1.4)%	(3)
Adult Care, Health & Wellbeing	295	0.6%	(12)
Highways & Environmental	(27)	(0.1)%	(10)
Safe, Strong Communities	82	3.3%	10
Economic Growth & Prosperity	(30)	(0.9)%	(30)
Transformation & Resources	(570)	(3.6)%	(23)
Finance	(594)	(2.0)%	2
Estimated outturn variance (period 10)	(960)	(0.6)%	(128)

Key Month on Month Variations

2. The key variances contributing to the period movement of a favourable £(0.128)m are:
 - a) £(0.065)m – various expenditure underspends across the Children and Young People's Directorate, particularly within Complex Needs (£(0.033)m) and Children's Centre Projects (£(0.066)m) offset by a period increase in Placement costs of £0.046m;
 - b) £(0.030)m – positive movement across EGP, largely as a result of effective management of staff vacancies £(0.020)m and minor running cost savings in Facilities Management £(0.010)m.
 - c) £(0.043)m – positive movement within Council Wide, as a result of an additional five Right-to-Buy sales of ex-Council Houses by Trafford Housing Trust since the last report.

d) Other minor net movements across all other services of £0.010m.

MTFP Savings and increased income

3. The Budget included for £(12.2)m of savings and increased income and it is currently forecast that all of these will be achieved . Further details of the achievements against the savings target for each Directorate are shown in Annexes 1 to 6 below.

Council Tax

4. The surplus on the Collection Fund relating to the Council at 31 March 2012 was £(0.294)m of which £0.200m is planned to support the 2012/13 budget. Pro-active management of the Council Tax base and the award of discounts and exemptions is estimated to generate an in-year surplus of £(0.339)m. However, after adjusting for backdated valuation office changes of £0.242m the estimated closing balance at 31 March 2013 will be reduced to £(0.191)m. The cost of these revaluations has increased over the last few years as shown in Table 3 below and is now having a significant impact on the level of surplus going forward. The impact of this is being considered as part of the 2013/14 and future budget plans.

Table 3: Backdated Council Tax Valuations	(£000's)
2008/09	265
2009/10	201
2010/11	175
2011/12	178
2012/13	242

Reserves

5. The table below shows the forecast balance on the General Reserve at 31 March 2013 and also includes for the transfers and future commitments agreed by Council on 20 February as part of the 2013/14 Budget. The forecasted balance at year end is £(9.8)m which includes for a transfer from the insurance reserve of £(2.6)m, after taking into account future commitments the uncommitted future balance is £(6.6)m, £(0.6)m above the agreed minimum level of £(6.0)m.

Table 4: General Reserve Movements	(£000's)
Balance brought forward 1 April 2012	(9,802)
General base budget support 2012-13:	
- Approved by Council February 2012	994
Planned in-year transactions 2012-13:	
- Reversal of PCT support in 2011/12 for LD Pool	(400)
- Planned use for one-off projects in 2012/13	1,548
- Apprenticeship programme (second year)	50
- Maximising Community Infrastructure Levy	140
- Payment Card Industry Data Security Standards (PCIDSS)	40
- Pathology & Mortuary contract transition	22
- Biomass Appeal expenditure (Executive 30 July 2012)	160
- Waste Service Improvements	100
- Catering Services Investment	60
- Increase Equal Pay Provision	500
Council-wide budgets underspend (forecast)	(550)
- Transfer from Insurance Reserve	(2,646)
Forecast balance 31 March 2013	(9,784)
Commitments 2013/14:	
Planned base budget support 2013/14	850
Further planned support (one-off schemes):	
- Reablement Community and Wellbeing	200
- Waterside Investment	50
- Enforcement Review	60
Forecast balance 31 March 2014	(8,624)
Commitments 2014/15:	
Planned base budget support 2014/15	2,000
Forecast after commitments	(6,624)

There are also a number of potential claims or commitments against the General Reserve balance not included in the above table, such as the overspend position of some Directorates, the overspend on the LD Pooled Fund (see Annex 2 Section 5) and the potential need to invest in order to achieve future savings to help towards future budgets.

6. Service balances brought forward from 2011/12 were a net £(2.633)m. After planned movements, and the estimated outturn for the year, there is a projected net surplus of £(1.871)m to be carried forward to 2013/14 (Table 5).

Table 5: Service balances	B/f April 2012 (£000's)	Forecast Movement in-year (£000's)	Forecast Balance (£000's)
Children & Young People	(1,210)	411	(799)
Communities & Wellbeing	(135)	295	160
Environment, Transport & Operations	(200)	200	-
Economic Growth & Prosperity	(79)	49	(30)
Transformation & Resources	(1,009)	(193)	(1,202)
Total All Services (Surplus)/Deficit	(2,633)	762	(1,871)

Recommendations

7. It is recommended that:
- (a) the latest forecast and planned actions be noted and agreed

TRAFFORD MBC

Report to: CYP – Directorate Management Team
 Date: 20th February 2013
 Report for: Information
 Report author: Finance Manager for CYPS

Report Title

**Revenue Budget Monitoring 2012/13 – Period 10
 (April 2012 to January 2013 inclusive)**

1. Outturn Forecast

- 1.1 The current approved revenue budget for the year is £25.576m, net of the Dedicated Schools Grant (DSG) which totals £128m. The outturn forecast is £25.460m which is £(0.116)m under the approved budget. This is a favourable movement of £(0.065)m compared to last month.
- 1.2 Appendix 1 details by both department and variance area the projected outturn as compared to the approved revenue budget. The main outturn variances are:
- A predicted overspend within the Children’s Social Care service of £370k comprising of staffing budgets £122k, placement budgets £528k, additional Intensive Fostering grant income £(187)k and other minor variations totalling £(93)k. These variances include budgets for Children with Complex and Additional Needs;
 - Education Early Years services £(438)k underspend, as a result of delays in staff appointments in Children’s Centre’s and savings on specific projects;
 - Youth Offending Service; a projected saving of £(60)k which relates directly to remand placements.

2. Service carry-forward reserve

- 2.1 At the beginning of April 2012 the Directorate had accumulated balances of £(1.210)m carried forward from the previous financial year’s underspend. The Directorate plans to use these balances to support the general revenue budget. The table below shows the movements in the reserve this year:

Table 1: Utilisation of Carry forward Reserve 2012/13	(£000's)
Balance brought forward 1 April 2012	(1,210)
Specific expenditure assigned against the reserve re: invest to save	200
Specific expenditure delayed in 2011/12 and committed from 2012/13	327
P10 Forecast Outturn	(116)
Projected Balance at 31 March 2013	(799)

2.2 Any use of the reserve will be managed to ensure that it has a positive impact on the following year's budget e.g. invest to save initiatives.

3 MTFP Savings and increased income

3.1 The Budget included £(12.2)m of savings and increased income, of which £(2.550)m relates to the CYPs Directorate. The table below summarises the current forecast of this savings target:

	Budget target (£000's)	End of Year Forecast (£000's)	Variance (£000's)
Increased and new income	0	0	0
Transformation savings	(1,660)	(1,660)	0
Other savings	(890)	(890)	0
Total	(2,550)	(2,550)	0

3.2 The Transformation savings of £(1.660)m are monitored closely by the Transformation Board and are reported on separately.

3.3 It is currently forecast that the remaining £(0.890)m savings target will be delivered. At present, there are no risks which could affect the forecast.

4 Management Action to control expenditure and achieve a balanced budget

4.1 The budget will be monitored and managed to ensure that pressures will be managed effectively. This involves a continuous review of all placements to ensure the most effective provision is provided.

5 Performance Progress

5.1 The Ofsted 2011 Assessment of Children's Services within Trafford rated us as 'Performs Excellently' the highest grading available. This maintains the position that was achieved in 2010. The rating takes into account the totality of services for children in Trafford bringing together external scrutiny and performance measures for social care, health and educational services.

5.2 April 2010 Ofsted/CQC Inspection of safeguarding and Looked after Children's Services. Of 33 grades awarded 29 were good, 1 outstanding and 3 adequate. The inspection highlighted the effectiveness of the multi-agency service, the quality of support provided for children, young people and families, ambitious,

effective, committed leadership and management and good involvement and engagement with young people and partners. Overall our services were judged as good with good capacity to improve. An unannounced inspection of referral and assessment services in April 2011 provided positive assurance with 12 strengths, only 3 areas for development and no areas for priority action.

5.3 An important objective in CYPS is to continue to improve educational outcomes as, in our increasingly knowledge based society, this provides young people with the best chance of taking up the wide range of further and higher education, and employment opportunities available. Based on the results in summer 2011,

- At age 11 the performance of Trafford pupils is ranked 2nd nationally and 1st in the North West for achievement of Level 4 or above in English and Mathematics;
- At 16, 69.7% of pupils in Trafford achieved 5 x A* - C grades at GCSE including English and Mathematics. Trafford is ranked 5th nationally and 1st in the North West;
- At A level, Trafford is ranked 3rd nationally and 1st in the North West from average point score with 37.5% of grades achieved at A* - A, 62.9% A* - B and 99.1% A* - E.
- Initial local analysis of invalidated data for summer 2012 results indicates that Trafford has once again maintained the high standards set in previous years. Performing higher than the national average for A* grades, and achieving over 9 percentage points higher for the percentage of A* and A grades should see Trafford taking its usual place amongst the strongest performing authorities in the country.
- The invalidated 2012 GCSE results are once again Trafford's best ever with pupils improving on last year's performance of 5 or more A* - C grades, 5 or more A* - C grades including English and Maths, 5 or more A* - G grades and 1 or more A* - G grades suggesting that Trafford will continue to be amongst the top performing Local Authorities in the country. This is against a backdrop of plateauing of pass rates nationally.

Based on data shared by all 10 of the Greater Manchester LA's, Trafford once again is top.

5.4 Trafford's DSG rate per pupil is relatively low compared to authorities nationally but Trafford does delegate 91.4% of the gross DSG to schools. This is the highest percentage amongst Trafford's statistical neighbours.

Period 10 Forecasted Outturn revenue expenditure and income variances and movements from Period 9 monitoring report

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report in both Management Accounts (“Budget Book”) format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Ref
Supporting Children & Families Portfolio						
Children's Social Services	14,705	15,107	402	374	28	CYPS 3
Children with Complex & Additional Needs	2,206	2,173	(33)	2	(33)	CYPS 3
Support Services to CYP	6,953	7,077	124	112	12	CYPS 8
Commissioning & Multi Agency Referral & Assessment Service (MARAS)	3,128	3,060	(68)	(66)	(2)	CYPS 5
Youth Offending Service	744	684	(60)	(52)	(8)	CYPS 6
Children's Centres	3,948	3,510	(438)	(381)	(57)	CYPS 7
Early Intervention Grant	(9,288)	(9,288)	0	0	0	
Sub-total	22,396	22,323	(73)	(11)	(62)	
Education Portfolio						
Dedicated Schools Grant	0	(284)	(284)	(296)	12	CYPS1,2
Transfer to Dedicated Schools Grant Reserve	0	284	284	296	(12)	
Education Early Years' Service	2,236	2,193	(43)	(40)	(3)	CYPS 4
Connexions Service	944	944	0	0	0	
Sub-total	3,180	3,137	(43)	(40)	(3)	
Total	25,576	25,460	(116)	(51)	(65)	

Business Reason / Area (Subjective analysis)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Ref
DSG Reserve B/Fwd.	(171)	(171)	0	
Increase in DSG Income	(30)	(30)	0	CYPS1
School In Year Adjustments	(250)	(220)	(30)	CYPS2
Redundancies & Maternity	(106)	(90)	(16)	CYPS2
SEN	134	70	64	CYPS2
Other minor variances	(32)	(26)	(6)	CYPS2
DSG projected Underspend	(455)	(467)	12	
Transfer to DSG Reserve	455	467	(12)	

Business Reason / Area (Subjective analysis)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Ref
Non DSG				
Social Care staffing pressures due to cover arrangements	122	118	4	CYPS 3
Additional Grant Funding	(187)	(187)	0	CYPS 3
Placements Budget	528	482	46	CYPS 3,6
Sale West Development Centre	33	60	(27)	CYPS 8
Delays in appointments of staff	(237)	(265)	28	CYPS 7
Savings in Children's Centre Projects	(168)	(102)	(66)	CYPS 7
Serious Case Review	20	20	0	CYPS 5
Other staffing variances	(36)	(36)	0	CYPS 4,5
Other minor variances	(191)	(141)	(50)	CYPS 3,4,5,7,8
Total Net Underspend Non DSG	(116)	(51)	(65)	

NOTES ON PROJECTED VARIANCES

Variations within the DSG.

CYPS1 – Increase in DSG £(30)k (favourable)

The Council was made aware of the final DSG allocation for 2012/13 on 26th June 2012. The pupil numbers being funded are 7 higher than originally anticipated.

CYPS2 – Other Variations £(254)k (favourable)

The position on DSG budgets has become more accurate following the October census. Demand on central DSG budgets is less than the budgetary position and would suggest an underspend of £(254)k.

– DSG Reserve b/fwd.

The overall projected variations of £(284)k will increase the DSG reserve brought forward balance of £(171)k, making a net projected underspend of £(455)k at 31st March 2013. This underspend will be carried forward to 2013/14.

Non-DSG Variations.

CYPS3 – Children’s Social Care £371k (adverse) (Includes Children with Complex & Additional Needs)

The projected overspend of £371k comprises of placement costs £528k, staffing budgets £122k, minor variations £(92)k and additional grant income of £(187)k relating to Intensive Fostering.

CYPS4 – Early Years £(43)k (favourable)

This saving is mainly as a result of staff posts being held vacant through the year £(36)k, and additional training income received £(7)k.

CYPS5 – Commissioning & MARAS £(68)k (favourable)

The movement of £(2)k from last month relates to a further underspend within the Early Intervention Commissioning fund.

CYPS6 – Youth Offending Service £(60)k (favourable)

This underspend relates to a projected saving on remand placements.

CYPS7 – Children’s Centres £(438)k (favourable)

A full review of the Children’s Centre service has been carried out and the savings found are as a result of delays in appointing staff to vacant posts totalling £(237)k, a planned saving of £(126)k on specific commissioned projects and other variations across the service totalling £(75)k.

CYPS8 – Support Services to CYP £124k (adverse)

The overspend in Support Services is mainly due to a projected shortfall in income at Sale West Development Centre of £54k. This is as a result of new projections based on expected schools usage of the centre in this academic year and reflects schools having fewer resources to spend on training, etc. A business plan is currently being drawn up which will bring forward options to resolve this shortfall and on-going viability. Other movements within this area are also as a result of a reduction in schools income to other support services such as Advisory & Inspection, Governor and Business Support totalling £70k.

TRAFFORD MBC

Report to: C&WB Directorate Management Team
Date: 15th February 2013
Report for: Discussion
Report author: C&WB Finance Manager

Report Title

Revenue Budget Monitoring 2012/13 – Period 10
(April 2012 to January 2013 inclusive)

1. Outturn Forecast

- 1.1 The approved revenue budget for the year is £49.092m. The projected outturn is £49.387m which is £0.295m over the approved budget, a net £(0.012)m favourable movement since November's forecast which is due to minor variances across the Directorate. Appendix 1 details, by department and variance area, the projected outturn as compared to the approved revenue budget.
- 1.2 Demand for services above budgeted levels especially in residential and home care was a major concern in 2011/12; indications are that this trend has continued in 2012/13. Robust management action is in place and focused on containing demand and cost which is vital as the December to January period is historically the time of peak demand.
- 1.3 Section 4 below discusses the situation in the Learning Disabilities Pooled Fund and lists management action to address this which has reduced the forecasted end of year position to £0.912m. Action is planned into following years such that the LD Pool will be brought back into balance within two years.

2 Department of Health additional support funding for Social Care

- 2.1 On the 20th December 2012 the Department of Health announced the release of £25m to the NHS North of England, for local health and care services (paid initially to Primary Care Trusts) to spend this financial year on front line services. This additional resource, commonly known as Winter Pressures funding, has arrived near the very end of the financial year. The extra money has been spent on helping people to leave hospital more quickly, get settled back at home with the support they need, and to prevent unnecessary admissions to hospital. This money has been passed on to Social Services authorities, Trafford's allocation is £0.319m and was received w/c 18th February. The impact of this resource allocation will be covered in detail in Period 11.

3 MTFP Savings and increased income

- 3.1 The Budget included for £(12.2)m of savings and increased income, of which £(4.978)m related to this directorate. All budget options put forward for delivery in 2012/13 are expected to achieve their targets by the year end. The Learning Disabilities Supported Living: New Models of Service option is expected to achieve an additional £(0.014)m. The table below summarises the current forecast of this savings target:

	Budget target (£000's)	End of Year Forecast (£000's)	Variance (£000's)
Transformation savings	(3,706)	(3,720)	(14)
Other business changes	(1,272)	(1,272)	0
Total	(4,978)	(4,992)	(14)

4 Service carry-forward reserve

- 4.1 At the beginning of April 2012 the Communities and Wellbeing Directorate had accumulated balances of £(0.135)m carried forward from previous financial years underspends.
- 4.2 The remaining carry-forward balance at the end of the year after taking into account the outturn position is:

Table 1: Utilisation of Carry forward Reserve 2012/13	(£000's)
Balance brought forward 1 April 2012	(135)
P10 Forecast outturn	295
Balance carried forward at 31 March 2013	160

- 4.3 In addition to the above there will be a carry forward balance on the Learning Disabilities Pooled Fund, currently forecasted at £0.912m, matched by a specific management action plan to reduce this to £nil over a two year period or sooner.

5 Learning Disabilities Pooled Fund

- 5.1 Trafford has operated a pooled fund for Learning Disability Services in conjunction with Trafford Primary Care Trust (PCT) since 1 April 2003. Over the last few years the LD Pooled fund has moved from an underspending position to an overspending position. A plan to reduce the pressure in the fund has been produced and agreed by the Directorate's management team. The focus will be on delivering efficiencies, in the sum of £(1.779)m in-year:
- Block contracts – a programme to retender (£0.404m);

- Continuing Health Care funding (£0.404m);
- Residential services – development of existing service (£0.356m);
- Additional PCT contribution, subject to agreement, (£0.287m);
- Housing and void management agreements (£0.256m);
- Maximising use of new Respite services (£0.072m).

5.2 The above reflects the current position, however, it is hoped that there will be further additions to the plan which will provide further savings and/or earlier delivery to reduce the adverse balance sooner. The current plan is forecasted to bring the LD Pool into balance within two years.

6 Management Action

6.1 The Adult Social Care budget is a volatile demand led service and any increase in demand above that estimated for will cause budget pressures. The Directorate has built on and strengthened the current robust budget management process and introduced the following actions:

- A strategy to manage and reduce the pressure in the Learning Disability Pooled budget has been agreed,
- A prioritised rolling programme of case reviews across all service user disciplines to ensure consistency and fairness of treatment in the allocation of resources, these reviews are operating within existing national and council assessment policies.;
- All service provider requests for increases in existing home care packages are received and responded to by the Commissioning Section;
- All increases in home care packages are “signed off” by the Resource Panel and overseen by the Review Team;
- Service users have the opportunity to be assessed with the ‘Just Checking’ Telecare prior to their final care package being agreed;
- Robust resource panel process for approving residential placements, including an updated legal advice framework
- A prioritised programme of reviews of Continuing Health Care (CHC) funded Older Peoples service residential placements to ensure consistency and fairness of treatment in the allocation of resources between the Council and the NHS;
- A programme of introducing the use of pre-paid cards for direct payments delivering efficiencies in the allocation of resources and recycling of unspent funds.

7. Performance progress

7.1 In July 2012, the Government published the white paper 'Caring for our future: reforming care and support'. The two core principals of this report are:

- that we should do everything we can – as individuals, as communities and as a Government – to prevent, postpone and minimise people's need for formal care and support. The system should be built around the simple notion of promoting people's independence and wellbeing;
- that people should be in control of their own care and support. Things like personal budgets and direct payments, backed by clear, comparable information and advice, will empower individuals and their carers to make the choices that are right for them.

In 2012/13 the Directorate's vision is for services that are innovative, flexible and focused on the needs of the individual, their carers and families enabling people to have more choice and control over the support they receive and provide quality services that encourage people to lead healthy lives. The three key approaches to the future are:

- **Personalisation:** we have already developed the use of personal budgets. This means people can have more choice and control over the support they receive. We intend to extend this further, in order to have as many people as possible with their own personal budgets;
- **Promoting independence:** we are committed to working with people to support them to be as independent as possible. We have developed reablement services, short term support to help people maintain or increase their independence. We continue to promote the use of telecare to help people remain in their own home. We are also continuing to develop the range of support we offer people with very complex needs. Promoting independence continues to be a key part of the support people receive;
- **Integration:** We are committed to creating integrated health and social care across Trafford. By continuing to work with local health services we can provide a more effective, efficient way of meeting needs, creating innovative services to support people to live independently in their community.

As a result, the Directorate has developed a range of targeted Performance Indicators linked to Directorate's local business model to ensure value for money. Some of those measures include:

- % of eligible service users / carers to receive Personal Budgets in year (ASCOF 1Ci - Local);
- % of people receiving no on-going service following reablement intervention;
- Percentage of clients who have received a review;
- Proportion of adults with learning disabilities in employment (ASCOF 1E);
- Social Care related Quality of Life (composite user experience measure ASCOF 1A) – Survey.

Period 10 Projected Outturn revenue expenditure and income variances, and movements from Period 9 monitoring report

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report in both Management Accounts (“Budget Book”) format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 – P10 movement (£000's)	Ref
Adult Care, Health & Wellbeing Portfolio						
Older People	22,750	22,846	96	49	47	C&W1
Physical Disabilities	3,162	3,326	164	169	(5)	C&W2
Equipment & Adaptations	1,084	1,042	(42)	7	(49)	C&W3
Mental Health	3,426	3,476	50	39	11	C&W4
Other Adult Services	960	988	28	12	16	C&W5
Support Services	1027	1,047	20	33	(13)	C&W6
Adaptations	(69)	(69)	0	0	0	
Housing Services	2,661	2,661	0	0	0	
Drugs and Alcohol Service	290	290	0	0	0	
Equalities & Diversity	134	113	(21)	(2)	(19)	C&W7
Total	35,425	35,720	295	307	(12)	

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9– P10 movement (£000's)	Ref
Learning Disabilities Pool	13,667	14,579	912	865	47	C&W8
Total	13,667	14,579	912	865	47	

Adult Care, Health & Wellbeing Portfolio	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 – P10 movement (£000's)	Ref
Older People				
Care management/assessment	(358)	(331)	(27)	C&W1
Residential and nursing care	363	348	15	C&W1
Home Care	364	236	128	C&W1
Day Care	(367)	(360)	(7)	C&W1
Direct Payments	94	156	(62)	C&W1
Physical Disabilities				
Care management/assessment	16	16	0	C&W2
Residential and nursing care	85	57	28	C&W2
Home Care	40	36	4	C&W2
Day Care	(7)	(5)	(2)	C&W2
Direct Payments	30	65	(35)	C&W2
Equipment & Adaptations				
Lift repairs & maintenance	(42)	7	(49)	C&W3
Mental Health				
Care management/assessment	(51)	(29)	(22)	C&W4
Residential and nursing care	81	45	36	C&W4
Home Care	(1)	(3)	2	C&W4
Direct Payments	21	26	(5)	C&W4
Other Adult Services				
Other Services	28	12	16	C&W5
Support Services				
Social Worker clerical support	0	13	(13)	C&W6
Financial Services	20	20	0	C&W6
Equalities & Diversity				
Equalities Team	(21)	(2)	(19)	C&W7
Total	295	307	(12)	

Learning Disabilities Pool	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9– P10 movement (£000's)	Ref
Care management/assessment	3	(5)	8	C&W8
Residential and nursing care	18	(15)	33	C&W8
Home Care	787	716	71	C&W8
Day Care	(34)	41	(75)	C&W8
Direct Payments	138	128	10	C&W8
Total	912	865	47	

NOTES ON VARIANCES AND PERIOD MOVEMENTS

Adult Care, Health & Wellbeing Portfolio £295k adverse

C&W1 – Older People - £96k adverse

- **Residential and Nursing Care/Home Care/Day Care/Direct Payments - £454k adverse**

Two of the four key service provision budgets are showing increased demand. Residential care is 12 service users higher than budgeted and homecare is 11 service users higher than budgeted.

- **Care Management and Assessment - £(358)k favourable**

Managed vacancies in the Screening, Assessment and Community Mental Health Teams.

C&W2 – Physical Disabilities - £164k adverse

- **Residential and Nursing Care/Home Care/Direct Payments - £148k adverse**

Two of the three key service provision budgets are showing increased demand. The demand for residential care is one service user higher than budgeted, one service user for home care and one for direct payments.

C&W3 – Equipment & Adaptations - £(42)k favourable

- **Lift Repairs & Maintenance - £(19)k favourable**

The new contract for repair call out is projected to deliver efficiencies that will offset the increased number of call outs.

- **Equipment - £(23)k favourable**

The volume of equipment recycled at the One Stop Resource Centre was higher than expected for in period 10.

C&W4 – Mental Health - £50k adverse

- **Care Management and Assessment £(51)k favourable**

Underspend due to vacancy management in the Community Mental Health Team.

- **Residential and Nursing Care/Home Care/Direct Payments £101k adverse**

There are three residential service users higher than budgeted.

C&W5 – Other Adult Services - £28k adverse

- Due to additional costs incurred as part of the set-up of the Healthwatch service.

C&W6 Support Services - £20k adverse

- **Financial Services £20k adverse**
Adverse movement due to additional costs in dealing with clients finances.

C&W7 Equalities & Diversity - £(21)k favourable

- **Equalities Team £(21)k favourable**
Managed efficiencies in the Equalities Team's translation fees budget.

C&W8– Learning Disabilities Pooled - £912k adverse

Cost of care packages - £909k adverse

Long term care packages, are running at higher than budgeted levels due to additional service users and higher cost of care than planned for:

- Residential, additional 7 service users, total additional costs £369k;
- Homecare, additional 9 service users, total additional costs £657k;
- Day Care, additional 5 service users, total additional costs £87k;
- and Direct Payments, additional 8 service users, total additional costs £275k, to be off-set by year end recovery of unused contingency estimated at £(479)k.

Care Management/Assessment £3k adverse

Additional costs in the Assessment Team.

TRAFFORD MBC

Report to: ETO Directorate Management Team
 Date: 20 February 2012
 Report for: Discussion
 Report author: ETO/EGP Finance Manager

Report Title

Revenue Budget Monitoring 2012/13 – Period 10 (April 2012 to January 2013)

1. Outturn Forecast

- 1.1 The current approved revenue budget for the year is £32.299m. The forecast outturn is £32.354m, which is £0.055m above the approved budget, and is unchanged from the last report. This overspend is fully mitigated from available balances carried forward from previous financial years.
- 1.2 The forecast outturn includes management action of £(0.029)m to contain projected overspends within the overall Directorate budget for the year. Management action has already achieved savings of £(0.571)m since first initiated in period 4, including an increase of £(0.089)m this month. This has been offset by additional adverse variances identified of £0.196m, including £0.044m this month. The management action implemented and planned for the remainder of the year is described in section 3, with details of all variances included in Appendix 1.
- 1.3 In addition to the above, there is also £0.020m relating to the Biomass Public Inquiry, which the Executive have previously approved from the General Reserve.

2. Explanation of Variance and Movements

- 2.1 The forecast outturn for the year is an overspend of £0.055m, which is fully covered by balances from prior years, and is unchanged.
- 2.2 This includes adverse variances of £0.486m where medium to long term action plans are underway, a favourable movement of £(0.010)m since last reported:
- Street lighting energy costs £0.221m – unchanged this month;
 - Car park income shortfall £0.021m, a favourable movement of £(0.020)m based on latest income figures;
 - Open Space reserve funding shortfall £0.058m;
 - Commercial Waste income shortfall £0.030m;
 - Planning fee regulation changes income shortfall £0.050m;

- Crime and Disorder income shortfall – fixed penalty notices £0.086m which is unchanged, partly mitigated by staff vacancies £(0.005)m – an adverse movement of £0.010m from last month;
- Sale Watersports Centre/Deckers contract saving £0.025m.

2.3 Management action already implemented and other variances give a forecast underspend of £(0.402)m to part mitigate the above pressures this year, a favourable net movement of £(0.035)m this month:

- Highways and Transportation – additional fee income of £(0.180)m, with management action to reduce running costs £(0.042)m, unchanged from last month's projection;
- School Crossing Patrols – underspend of £(0.040)m relating to slippage in the filling of supervisory and operational staff vacancies;
- Car parking rates bills are a £(0.030)m less than budgeted due to the effect of rate revaluations, a favourable movement of £(0.020)m this month based on latest information from the valuers;
- Groundforce – supplies, services and overtime costs £0.035m above budget, which is £0.005m higher than last month;
- Bereavement Services income is expected to be £(0.010)m above budget;
- Sustainability & Greenspace – underspend of £(0.033)m from a vacant post plus management action to control running costs, an adverse movement of £0.020m this month;
- Waste management – underspend of £(0.050)m on contract costs as reported previously, plus a favourable movement this month of £(0.020)m due to further management action on other running costs.
- Public Protection:
 - £0.056m shortfall in licences fee income;
 - Management action of £(0.048)m from delays in filling vacancies, a favourable movement of £(0.014)m this month;
 - Shortfall in pest control income £0.025m;
 - One-off ICT costs of £0.020m as part of the project to amalgamate business systems and, hence, deliver ongoing efficiency savings.
- Culture & Sport:
 - Sport and leisure projected running cost underspend £(0.014)m;
 - Sale Waterside Arts Centre income is expected to exceed budget target by £(0.010)m for the year.

2.4 The Directorate has a future action plan of £(0.029)m to mitigate the remaining adverse variance (see paragraph 3 below), plus will utilise the remaining £(0.055)m of accumulated balances from previous years to bring the outturn in line with the approved budget. The amount of future management action required will be reviewed and updated as the savings are achieved and/or new issues arise, and has reduced by a favourable £(0.045)m this month.

3. Management Action Plan 2012/13

3.1 Many of the adverse variances above have continued from 2011/12 and management action is hence already underway to mitigate the impact on the future budget and potential further cost pressures. Proactive management action has and will be taken throughout the year to contain all budget pressures within the approved budget as follows:

- Only necessary spending on supplies and services to be approved;
- Reduced use and greater control of overtime;
- Monitoring and evaluation of existing and potential new income streams;
- Analysis of rechargeable work for both revenue and capital schemes;
- Ongoing business reconstruction work in ETO to identify other savings and efficiency options that may be brought forward to assist in the delivery of services within current and future budgets.

3.2 Performance against these actions is monitored alongside the existing Directorate budget, including feeding back opportunities to mitigate pressures and/or deliver savings through the Medium Term Financial Plan.

4. Reserves

4.1 At the end of 2011/12 the Directorate had a surplus on accumulated balances of £(0.200)m, which has been carried forward to 2012/13.

Utilisation of Carry forward Reserve 2012/13	(£000's)
Surplus balance brought forward at 1 April 2012	(200)
Committed in 2012/13	145
Period 10 adverse variances with medium/long term action plans	486
Period 10 underlying projected underspend	(402)
Forecast effect of management action plan	(29)
Deficit Balance after outturn/commitments	Nil

4.2 The 2011/12 outturn report included commitments relating to car parking £0.105m and traded services £0.040m which are funded from the £(0.200)m surplus balance carried forward. The remaining reserve balance of £(0.055)m plus the implemented and planned management actions leaves a forecast balance of nil at the end of the financial year.

4.3 There are also additional costs of £0.020m relating to air quality monitoring as part of the Biomass Public Inquiry which the Executive have previously approved from the General Reserve.

4.4 At its meeting of 8 February 2013 the Waste Disposal Authority approved the refund of £(15)m surplus balances back to the nine constituent AGMA Councils. Trafford will receive a total of £(1.449)m, as had been expected, and this will be used to offset waste disposal costs over the next few years of the Medium Term Financial Plan. The Council's 2013/14 budget approved on 20 February 2013 includes £(0.500)m use of earmarked reserves relating to this refund.

5. Savings

- 5.1 The Council Budget included for £(12.2)m of savings and increased income, of which £(1.734)m related to ETO Directorate. The table below summarises the current forecast of this savings target, which is unchanged from last month:

	Budget target (£000's)	Outturn (£000's)	Variance (£000's)
Increased and new income	(132)	(82)	50
Transformation savings	(1,084)	(1,084)	0
Other savings	(518)	(493)	25
Mitigating action across ETO	0	(75)	(75)
Total	(1,734)	(1,734)	0

- 5.2 There are £0.075m planned savings which have not delivered some or all of their entire target. These are listed below and one-off mitigation has been identified in 2012/13 while medium to long term management action plans are developed:
- ETO 21 – *“Changes in the law will allow the Council to charge for the reasonable cost of processing planning applications” £0.050m.* This income will not be achieved as the expected changes in national regulations for the setting of planning fees have been delayed based on recent ministerial announcements.
 - CWB 19 – *“Review of sport and leisure contracts (Deckers; Sale Watersports Centre and Trafford Community Leisure Trust)” £0.075m.* The saving includes **£0.025m** from the Sale Watersports Centre/Deckers contract which will not be achieved.

6. Recommendations

- 6.1 It is recommended that:

- The net forecast overspend for 2012/13 of £0.055m be noted;
- Management action and use of balances to fully mitigate forecast overspends in 2012/13 be noted.

Period 10 Forecast revenue expenditure and income variances, and movements from Period 9 monitoring report.

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report in both Management Accounts (“Budget Book”) format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn Variance (£000's)	P9 Outturn Variance (£000's)	P9 – P10 Movement (£000's)	Ref
Highways & Environment Portfolio						
Highway and Network Management, incl. Traffic & Transportation	5,439	5,438	(1)	(1)	0	ETO 1
School Crossing Patrols	503	463	(40)	(40)	0	ETO 2
Parking Services	(391)	(419)	(28)	12	(40)	ETO 3
Groundforce	4,712	4,805	93	88	5	ETO 4
Bereavement Services	(911)	(921)	(10)	(10)	0	ETO 5
Sustainability & Greenspace	487	454	(33)	(53)	20	ETO 6
Waste Management (incl. WDA levy)	18,763	18,687	(76)	(56)	(20)	ETO 7
Public Protection	1,072	1,175	103	117	(14)	ETO 8
Directorate Strategy & Business Support	443	437	(6)	0	(6)	
Sub-total	30,117	30,119	2	57	(55)	
Safe & Strong Communities Portfolio						
Crime and Disorder	289	370	81	71	10	ETO 9
Culture and Sport	2,222	2,223	1	1	0	ETO10
Sub-total	2,511	2,593	82	72	10	
Operational Services for Education	(329)	(329)	0	0		
Future Management Action Plan	0	(29)	(29)	(74)	45	ETO11
Total Forecast Period 10	32,299	32,354	55	55	0	

ETO Business Reason / Area (Subjective analysis)	P10 Outturn Variance (£000's)	P9 Outturn Variance (£000's)	P9 – P10 Movement (£000's)	Ref
Highway and Network Management, incl. Traffic & Transportation				
Fee income	(180)	(180)	0	
Street lighting energy costs	221	221	0	
Supplies and services costs	(42)	(42)	0	
Sub-total	(1)	(1)	0	ETO 1
School Crossing Patrols - vacancies	(40)	(40)	0	ETO 2
Parking Services				
Car Parking income shortfall	126	146	(20)	
Car Parking business rates refund (c/f from 2011/12)	(105)	(105)	0	
Current year business rates	(30)	(10)	(20)	
Staffing and running costs	(19)	(19)	0	
Sub-total	(28)	12	(40)	ETO 3
Groundforce				
Supplies, services, overtime costs – slippage in reorganisation	35	30	5	
Open space reserve commitments – funding shortfall	58	58	0	
Sub-total	93	88	5	ETO 4
Bereavement Services				
Projected Income above budgeted	(10)	(10)	0	ETO 5
Sustainability and Greenspace – vacancy, supplies & services	(33)	(53)	20	ETO 6
Waste Management				
Commercial Waste income shortfall	30	30	0	
Contract costs	(50)	(50)	0	
Running costs – depot and others	(41)	(21)	(20)	
Bulky waste income	(15)	(15)	0	
Sub-total	(76)	(56)	(20)	ETO 7

ETO Business Reason / Area (Subjective analysis)	P10 Outturn Variance (£000's)	P9 Outturn Variance (£000's)	P9 – P10 Movement (£000's)	Ref
Public Protection				
Planning fee income – savings shortfall	50	50	0	
Licensing income shortfall	56	56	0	
Pest Control income shortfall	25	25	0	
ICT one-off costs	20	20	0	
Mitigating Action – delay filling vacancies	(48)	(34)	(14)	
Sub-total	103	117	(14)	ETO 8
Crime and Disorder				
Income shortfall – penalty notices	86	86	0	
Staff vacancies and running costs	(5)	(15)	10	
Sub-total	81	71	10	ETO 9
Culture and Sport				
Contract saving shortfall	25	25	0	
Sport and Leisure running costs	(14)	(14)	0	
Sale Waterside Arts Centre income	(10)	(10)	0	
Sub-total	1	1	0	ETO10
Directorate Strategy & Business Support				
Supplies and services	(6)	0	(6)	
Future Management Action across ETO				
Additional income	0	(50)	50	
Accelerated Savings	0	0	0	
Controls over running costs	(29)	(24)	(5)	
Sub-total	(29)	(74)	45	ETO11
Total Forecast Period 10	55	55	0	

NOTES ON FORECAST OUTTURN VARIANCES (PERIOD 10)

ETO 1 – Highways & Network Management - £(0.001)m (favourable)

Fee income in Highways and Transportation is £(0.180)m more than expected compared to the budget. This includes fees which can be capitalised due to the continual review of revenue and capital projects throughout the year. Income from outdoor media site advertising also continues to exceed expectations, following on from 2011/12, and is also reflected in the Medium Term Financial Plan.

Street lighting energy costs exceed budget by £0.221m as a result of external market conditions. This includes £0.050m relating to industry changes in calculating energy usage, plus the ongoing cumulative effect of inflationary increases in prices from 2011/12, and forecast for 2012/13 based on the latest contract and usage volumes.

A review of street lighting is well-developed with a number of options being considered to reduce energy and maintenance costs over the medium to long term. This will likely require capital investment and the timing and nature of this investment will be critical in terms of taking the most efficient advantage of new technologies. This will be taken forward in the Medium Term Financial Plan.

Management action in controlling running costs is projected to produce an underspend of £(0.042)m by year end.

ETO 2 – School Crossing Patrols – £(0.040)m (favourable)

There is a forecast underspend on staffing of £(0.040)m due to difficulties in the filling of vacancies, which has continued from 2011/12. Successful recruitment days have been held in recent months and adverts placed to fill vacant positions.

ETO 3 – Parking Services – £(0.028)m (favourable)

There is an overall shortfall in parking income of £0.126m due to economic conditions affecting the number and length of visits, a favourable movement of £(0.020)m this month based on latest income figures. This has been partly mitigated through the use of £(0.105)m of business rate refunds carried forward in the ETO reserve from 2011/12, giving a net shortfall of £0.021m.

Car parking is also under review, alongside a Council-wide review of all enforcement activity, with a view to providing a sustainable solution from 2013/14. This has been taken forward in the Medium Term Financial Plan.

Business rates are £(0.030)m less than expected as rate revaluations agreed in 2011/12 are reflected in the current year bills. This is a favourable movement of £(0.020)m based on latest information from the valuers.

Action to control general running costs is generating a projected underspend of £(0.015)m, with staffing expected to be £(0.004)m underspent, as reported previously.

ETO 4 – Groundforce - £0.093m (adverse)

Supplies, services and overtime costs are forecast to be £0.035m above budget due to slippage in staff re-organisations, plus fuel and material cost increases – an adverse movement of £0.005m this month.

There is a budget commitment of £0.106m funded from the Open Space reserve. This reserve only had £(0.048)m remaining at the start of year and an exit strategy is being formulated over the medium term to bring activity in line with available funding.

ETO 5 – Bereavement Services £(0.010)m (favourable)

Projected income levels for the year are expected to exceed the budget by £(0.010)m.

ETO 6 – Sustainability and Greenspace £(0.033)m (favourable)

Management action to control running costs, plus a vacant post, has resulted in a projected underspend of £(0.033)m. This is an adverse movement of £0.020m from last month based on latest information and one-off costs incurred this month.

ETO 7 – Waste Management – £(0.076)m (favourable)

Commercial waste income is £0.030m less than budgeted. The cost of disposing of commercial waste through the GM Waste Disposal Authority has made this service increasingly uncompetitive with private sector providers, and is leading to an ongoing loss of business. A review of this service is underway, with options also being evaluated when the waste collection contract is re-tendered in 2014. This has been taken forward in the Medium Term Financial Plan.

Management action to control contract and general running costs has resulted in a projected underspend of £(0.091)m. This includes £(0.050)m relating to the waste collection contract as reported previously, plus an additional £(0.041m) from general running costs, including depots – a favourable movement of £(0.020)m this month.

Income from bulky waste removal is also now expected to be £(0.015)m above previous expectations.

ETO 8 – Public Protection - £0.103m (adverse)

Planning fee regulation changes - income shortfall £0.050m: this budget saving will not be achieved as the expected national changes in planning regulations have now been delayed indefinitely based on recent ministerial announcements. This has been taken forward in the Medium Term Financial Plan.

There is a projected shortfall in licence fee income of £0.056m resulting from a reduction in applications and also due to delays in implementing staff re-organisations.

Pest control income from domestic and commercial properties is expected to be £0.025m less than budgeted. This is due to the weather conditions over the summer and autumn.

One-off ICT costs of £0.020m related to the project to amalgamate business systems and, hence, deliver a sustainable efficiency saving from 2013/14.

These shortfalls are partly mitigated through management action to delay filling vacancies and controlling running costs of £(0.048)m. This includes a favourable movement of £(0.014)m this month due to ongoing vacancies.

ETO 9 – Crime and Disorder £0.081m (adverse)

There is a £0.086m shortfall in income from fixed penalty notices, partly mitigated in-year by £(0.005)m of staffing and running costs underspends, which is an adverse movement of £0.010m this month. The income targets and operational model of this service is included in the Council-wide enforcement review alongside Parking Services, as mentioned in ETO 3 above.

ETO 10 – Sport and Leisure £0.001m (adverse)

The budget includes a £0.025m saving from the contract with Sale Watersports Centre/Deckers, based on discussions with the provider during 2011 and early 2012. This saving will not be realised this financial year.

Management action to control running costs in Sport and Leisure are expected to produce an underspend on £(0.014)k.

Projections of income at Sale Waterside Arts Centre show that the budget target is expected to be exceeded by £(0.010)m.

ETO 11 – Future Management Action Plan across ETO £(0.029)m (favourable)

The Directorate has agreed and implemented a range of measures to bring the forecast overspend in period 3 in line with the approved budget (see section 3). These measures have delivered £(0.571)m since first initiated in period 4, including £(0.089)m this month. This has been offset by additional adverse variances identified of £0.196m, with £0.044m this month.

Savings from management action are reflected in the individual service projections as they are delivered and the future savings plan updated each month. The requirement for future planned action has reduced by £0.045m this month, leaving £0.029m for the remainder of the year.

TRAFFORD MBC

Report to: EGP Directorate Management Team
 Date: 21 February 2013
 Report for: Discussion
 Report author: EGP/ETO Finance Manager

Report Title

Revenue Budget Monitoring 2012/13 – Period 10 (April 2012 to January 2013)

1. Outturn Forecast

- 1.1 The current approved revenue budget for the year is £3.307m. The forecast outturn is £3.277m, which an underspend of £(0.030)m for the year. There is a favourable movement of £(0.030)m this month due to staffing and running cost savings.
- 1.2 There are still underlying pressures on the Directorate budget due to adverse external influences on budgeted levels of income relating to investment properties (see paragraph 2 below). These have been taken forward in the Medium Term Financial Plan.
- 1.3 In addition to the above, the July 2012 Executive approved that costs directly associated with the Biomass Public Inquiry be funded from the General Reserve. These were estimated at the time to be approximately £0.100m. Based on latest information, including invoices received, the overall cost is expected to be £0.140m, which is an additional £0.040m forecast from the Reserve.

2. Explanation of Variance

- 2.1 The projected variances at period 10 and movements from period 9 are summarised as follows, with more detail at Appendix 1:
 - Shortfall in investment property income £0.197m due to the on-going adverse effect of the economy primarily on town centre rents, unchanged from the last report;
 - The determination of the rent review of the Sale Tesco store was confirmed by the arbitrators in August, and income of £(0.134)m was receivable as a one-off, backdated to October 2009. Fees payable to the arbitrators of £0.009m are incorporated in this total.
 - Confirmation of the final 2011/12 rental income from Stretford Arndale by the agents of the owners was received in August, at £(0.077)m higher than had been anticipated.
 - Minor variances in Asset Management running costs are £(0.041)m, which is a favourable movement of £(0.010)m this month.

- Planning Application fees income shortfall of £0.052m, which is unchanged, and includes for the 15% increase in planning fees effective from 22 November 2012 reported previously.
- Fee income from housing improvement capital schemes is expected to be £0.018m less than budget due to a reduced volume of property sales, and is unchanged.
- Other favourable variances of £(0.055)m from staffing vacancies and running costs, in particular relating to the management review undertaken this financial year. This is an increase of £(0.020)m from last month due to management posts remaining vacant longer than had been predicted.

2.2 The adverse variances relating to property income have continued from 2011/12, and the Directorate was able to fully mitigate this pressure last year from a variety of cost reduction and income generating measures. This mitigating action has continued into 2012/13, with new opportunities also explored and implemented to bring the overall forecast overspend for the Directorate in line with the approved budget. Planning income will also continue to be monitored on a weekly basis.

3. Reserves

3.1 At the end of 2011/12 the Directorate had (£0.079)m from previous years which is fully committed on rephased projects, per the 2011/12 outturn report. There is a forecast surplus balance of £(0.030)m at the end of this financial year, which will be carried forward to support ongoing project work.

Utilisation of Carry forward Reserve 2012/13	(£000's)
Surplus balance brought forward at 1 April 2012	(79)
Rephased projects committed from 2011/12	79
Period 10 variance	(30)
(Surplus) Balance after outturn/commitments	(30)

3.2 In July 2012, the Executive approved that costs directly associated with the Biomass Public Inquiry be funded from the General Reserve. These were estimated at the time to be approximately £0.100m. Based on latest information, including from invoices received, overall costs are predicted to be £0.140m, which is an additional £0.040m forecast from the Reserve.

4. Savings

4.1 The Council Budget included for £(12.2)m of savings and increased income, of which £(0.591)m related to EGP Directorate. The table below summarises the current forecast of this savings target:

	Budget target (£000's)	Outturn (£000's)	Variance (£000's)
Increased and new income	(111)	(59)	52
Transformation savings	(120)	(120)	0
Other savings	(360)	(360)	0
Mitigating one-off savings	0	(52)	(52)
Total	(591)	(591)	0

4.2 There is £0.052m of planned savings which have not delivered some of their target. This is listed below. The shortfall has been fully mitigated by one-off savings achieved across the EGP budget.

- EGP 12 & 13 – “*Additional income from locally determined application fees*” **£0.111m**. This income will not be achieved in full due to indefinite delays in changes in regulations for the setting of planning fees. The adverse variance is part mitigated by £(0.020)m to reflect the implementation of a national 15% increase in fees from 22 November 2012. The full year effect of the 15% increase will mitigate the saving in full from 2013/14. The current year shortfall is further mitigated by an additional £(0.010)m forecast from pre-application fees introduced in July this year. In-year performance to date is also above expectations by £(0.029)m, as previously reported. The overall savings shortfall is unchanged from the previous report.

5. Recommendations

5.1 It is recommended that:

- The forecast underspend from the 2012/13 budget be noted.
- It be noted that the estimated costs of the Biomass Public Inquiry, previously approved from General Reserve, are projected to be £0.140m.

Period 10 Forecast revenue expenditure and income variances, and movements from Period 9 monitoring report.

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report in both Management Accounts (“Budget Book”) format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn Variance (£000's)	P9 Outturn Variance (£000's)	P9 – P10 Movement (£000's)	Ref
Economic Growth & Prosperity Portfolio						
Asset Management	1,074	1,029	(45)	(35)	(10)	EGP1
Planning & Building Control	173	200	27	27	0	EGP2
Strategic Planning & Development	659	684	25	25	0	EGP2
Economic Development and Regeneration	603	587	(16)	(16)	0	
Housing Strategy	613	623	10	10	0	EGP3
Directorate Strategy & Business Support	185	154	(31)	(11)	(20)	
Total Forecast Period 10	3,307	3,277	(30)	0	(30)	

EGP	P10 Outturn Variance (£000's)	P9 Outturn Variance (£000's)	P9 – P10 Movement (£000's)	Ref
Business Reason / Area (Subjective analysis)				
Asset Management				
Investment Property Rental Income:				
- Stretford Arndale - shortfall	77	77	0	
- Stretford Arndale – backdated re 2011/12	(77)	(77)	0	
- Sale Tesco – backdated rent review	(134)	(134)	0	
- Stamford Centre - shortfall	35	35	0	
- Airport - shortfall	25	25	0	
- Market Street - shortfall	29	29	0	
- Other properties - shortfall	31	31	0	
Surplus property costs	10	10	0	
Minor running cost savings – Facilities Mgt.	(41)	(31)	(10)	
Sub-total	(45)	(35)	(10)	EGP1
Planning & Building Control				
Delay in implementing new planning regulations	27	27	0	EGP2
Strategic Planning & Development				
Delay in implementing new planning regulations	25	25	0	EGP2
Economic Development and Regeneration				
Staffing vacancies	(16)	(16)	0	
Housing Strategy				
Housing improvements capital fee income	18	18	0	EGP3
Minor running cost savings	(8)	(8)	0	
Sub-total	10	10	0	
Directorate Strategy & Business Support				
Staffing vacancies - management	(31)	(11)	(20)	
Total Forecast Period 10	(30)	0	(30)	

NOTES ON FORECAST OUTTURN VARIANCES (PERIOD 10)

EGP 1 – Asset Management – Investment properties - £(0.045)m (favourable)

This includes backdated income above expectations of £(0.077)m relating to Stretford Arndale and £(0.134)m from Sale Tesco, as reported in period 5.

For Stretford Arndale, the Agents for the owners have managed to make a number of short term lettings to ensure the number of vacant units is minimised and this has held up gross rental income despite rent reductions on the bigger units of around 40% upon lease renewals. The year-end rental payment notified during August is hence £(0.077)m higher than the £(0.055)m expected.

However, there has still been a decline in gross rent of 12% over the whole Mall in the last 2 years and there is an underlying pressure of £0.077m going forward. The overall shortfall is due to assumptions regarding leases expiring in the Mall and a continuing difficult retail economy, and includes for the effects of the continuing volatile nature of the retail sector. The situation will continue to be monitored as information is received from the managing agents and updates provided.

The determination of the rent review of the Sale Tesco store was also confirmed by the arbitrators in August, and income of £(0.134)m is receivable above expectations. This is a one-off amount backdated to October 2009. Fees of £0.009m to the arbitrators are included within this figure.

The effect of the economy is adversely effecting other rents across the property portfolio, including Stamford Centre £0.035m, Market Street £0.029m, Airport £0.025m and others £0.031m. This is included in the EGP Medium Term Financial Plan.

There are a number of minor staffing and running cost underspends of £(0.041)m across Facilities Management, a favourable movement of £(0.010)m this month.

EGP 2 – Planning application fees – income shortfall £0.052m (adverse)

The approved 2012/13 budget included additional income of £(0.111)m across the Directorate based on proposed national changes to planning regulations. These changes have been delayed indefinitely which puts the whole amount of saving at risk. The Government has taken this into account, and implemented a national increase in fees of 15% to bring in line with current prices, effective from 22 November 2012. This was earlier than previously anticipated and helps mitigate the current-year shortfall by a £(0.020)m, and will fully mitigate the shortfall in 2013/14.

Monitoring of planning fee income has shown that performance for the year to date has been higher than expected by £(0.029)m, as reported previously. Pre application fees were introduced in July this year for which £(0.010)m income is reported.

Planning and building control fees will continue to be monitored on a weekly basis throughout the year.

EGP3 – Housing Strategy – Housing Improvement fee income £0.018m (adverse)

The cost of housing improvement work is recouped when properties are sold in the future, and the sale proceeds are reinvested in new works to top up the existing capital programme. Where new improvement works are carried out, this generates fee income for the service to recover the Council's management and administration costs. There has been a reduction in the number of property sales due to the adverse economic climate and this has reduced the availability of capital funds for new works. Fee income has, hence, reduced compared to that expected in the revenue budget.

TRAFFORD MBC

Report to: Transformation & Resources Directorate Management Team
 Date: 21st February 2013
 Report for: Discussion
 Report author: Finance Manager

Revenue Budget Monitoring 2012/13 – Period 10 (April 2012 – January 2013 inclusive)

1. Outturn Forecast

1.1 The current approved revenue budget for the year is £19.735m. The outturn forecast is £19.121m which is £(0.614)m below approved budget. This is a 0.022m adverse variance since last month.

1.2 The net adverse movement in the month is a result of:

£(25)k favourable: a number of vacancies, particularly in HR and Communications, are being held as a consequence of future savings proposals or recent staff restructures.

£12k adverse; extension to P2P temporary contracts until the end of March 2013.

£22k adverse; reassessment of forecast SLA income.

£13k adverse; net minor movements in running costs and income.

2. MTFP Savings and increased income

2.1 The council's overall budget includes £(12.161)m of savings and increased income, of which £(2.027)m relates to T&R. The table below summarises the current forecast of this savings target:

	Budget target (£000's)	End of Year Forecast (£000's)	Variance (£000's)
Increased and new income	(146)	(146)	0
Transformation savings*	(560)	(520)	40
Financial Management review	(368)	(368)	0
ICT review	(120)	(120)	0
Reduction in ICT contracts	(214)	(214)	0
Reduction in specialist training	(100)	(100)	0
Reduce Community Action Pots	(150)	(150)	0
Reduction in various goods & services	(172)	(172)	0
Other savings	(197)	(237)	(40)
Total	(2,027)	(2,027)	0

* Transformation savings have an additional governance arrangement and are monitored in greater detail monthly by the Transformation Board.

- 2.2 The CCTV budgeted increased income of £60k in 2012/13 will only be partly achieved in-year leaving a £50k shortfall. The shortfall will be obviated by other savings across T&R which have already been identified.

3. Service carry-forward reserve

- 3.1 The Directorate has accumulated balances of £(1.009)m brought forward from 2011/12. Over 2012/13 and future years the surplus balance will be used to ensure that the Directorate can meet and sustain the challenges of the future, particularly ensuring support for the Transformation Programme:

Table 1: Utilisation of Carry Forward Reserve 2012/13	£000's
Balance b/f 1 April 2012	(1,009)
Planned use in 2012/13:	
EDRM and Storage Support	115
Library Management System	102
Local Support scheme for Council Tax	90
Transformation support	79
E-Readers, Postal Identifiers, CCTV Marketing	20
Disaster Recovery Contact Centre	15
P10 Forecasted Outturn	(614)
Remaining Balance at 31 March 2013	(1,202)

Annual Delivery Plan 2012/13 (this section of the dashboard details the measures for which the portfolio holder / Corporate Director is responsible which specifically support the delivery of corporate objectives)

Corporate Priority		Low Council Tax & Value for Money							
<p>To ensure that the Council can demonstrate it provides efficient effective and economical, value for money services to the people of Trafford, by undertaking the following actions:</p> <ul style="list-style-type: none"> • Deliver the Council's Transformation Programme; • Continue to provide effective use of resources; • Continue to manage the reputation of the Council and the borough as a whole. 									
Key Performance Measure	Outturn 2011/12	Performance Status & Direction of Travel							
		October		November		December (Q3)		January	
		Current	Target	Current	Target	Current	Target	Current	Target
Deliver the Council's Transformation Programme									
Minimum reserve level (LCT 15)	£9.21m G	£7.715m ↑	£6m G	£7.715m ↔	£6m G	£7.796m ↑	£6m G	£9.784m ↑	£6m G
Delivery of efficiency and other savings (NI179)	£21.3m G					£12.18m ↑	£12.16m G		
Continue to provide effective use of resources									
Reduce the level of sickness absence (council-wide excluding schools) (Days) (BV12i)	9.93 R	9.99 ↑	9 R	10.01 ↓	9 R	9.72 ↑	9 R	10.18 ↓	9 R
<p>Across the Council, the projected average number of days lost to sickness absence for 2012/13 is currently 10.18 days. This is against a corporate target of 9 days per annum, per person, which indicates a projected overall negative variance in target of 1.18 days per person. For the same period last year, the number of days lost was running at 9.66 days per person, which therefore shows a dip in performance of 0.52 days per person.</p>									

<p>Whilst at the end of 2012, the Council-wide trend indicated a general improvement in levels of attendance, the January figures reflect a dip in performance across all directorates, which is disappointing. Whilst the dip is reflective of an annual trend as absence levels traditionally increase during the winter months, it is recognised that significant work will be required across absence hotspot areas if the Council is to achieve its target of 9 days by the end of the financial year. If sickness absence levels remain high, then there is a significant impact on service costs in areas where cover is required, for example increased agency and overtime costs. There is also the indirect cost of increased workload pressure on employees of absent colleagues.</p> <p>Whilst the overall picture may be disappointing, it is recognised that the Transformation and Resources and Economic Growth and Development directorates are well below the performance target which is pleasing; work to reduce sickness in these areas still continues.</p> <p>HR Business Partners and management continue to work together to robustly manage the top 50 long-term absence cases across the Council, to ensure that these are being managed in an effective and consistent manner. In addition, work is now underway to analyse more short term, persistent absences with a view to developing local action plans across hotspot service areas to improve levels of attendance.</p> <p>Targeted support interventions, such as training and one-to-one coaching sessions with managers continue across the organisation and at a strategic level, absence cases continue to be challenged via the Member Challenge process.</p>									
Achieving a higher investment rate than the national average (7 day cash LIBID) (LCT 20)	0.55% G	0.53% ↓	0.1% G	0.52% ↓	0.1% G	0.51% ↓	0.1% G	0.5% ↓	0.1% G
Land Sales Programme (FM 10)	£5.5m R					£2.05m ↓	£2m G		
Continue to manage the reputation of the Council and the borough as a whole									
% collected for year - council tax (BV 9)	97.82% G	68.89% ↓	68.48% G	78.04% ↑	77.85% G	87.58% ↑	87.06% G	96.57% ↓	96.11% G
% collected for year - business rates (BV 10)	97.4% A	68.8% ↑	68.9% A	78.19% ↑	77.82% G	87.2% ↓	87.38% A	95.93% ↓	95.73% G
Average days to recover external debts (LCT 02)	85 R	62 ↓	56 A	47 ↑	56 G	53 ↓	56 G	33 ↑	56 G
Increase the % of all calls that will be answered within 20 seconds (LCT09)	81% G	92% ↑	80% G	92% ↔	80% G	89% ↓	80% G	92% ↑	80% G
Reduce the % of lost calls to the Access Trafford contact centre (LCT 10)	6% G	2% ↔	5% G	1% ↑	5% G	4% ↓	5% G	1% ↑	5% G
Percentage of Housing Benefit Overpayments collected (LCT 16)	63.1% A	71.09% ↑	70% G	69.76% ↓	70% A	68.74% ↓	70% A	66.15% ↓	70% A

More overpayments were raised in January (over £200k) than any month since April 12. Many of the benefit overpayments can be for large amounts (£000s) and take a long time to collect which affects the collection rate. If for example the debtor is still on benefit, the standard deduction rate is £10.65 per week. When comparing the level of overpayments in January 2013 with January 2012 we have seen an increase of almost 80%. This is largely due to a data matching exercise with the DWP to review claimant's income. The exercise is now complete. The 70% in year collection target remains very challenging. There is a full recovery program planned for the remainder of the financial year and proactive recovery will continue in order to assist us to achieve our target. The budgeted income from the recovery of overpaid Housing Benefit is £954k in 2012/13. We have collected £1.1m consequently there will be no effect on the Council's financial resource. The recovery program will be adhered to and we are undertaking proceedings each month against debtors. Additionally close monitoring of the debt raised will take place to ensure that the level of overpayments is minimised in the first place. This will assist with the overall collection performance. This work will be carried out using current resource levels.

To actively investigate allegations of benefit fraud and ensure where suitable that sanctions and/or prosecutions are enforced (LCT 17)	79 G					54 ↓	56 A		
Conduct and conclude investigations into alleged benefit fraud that identify more serious abuses (i.e. high yield) of the benefits system (total overpayments £) (LCT 18)	£619,052 G					£463,470 ↑	£450k G		
Average time to process Housing /Council Tax Benefit new claims and change events (Days) (NI 181)	7.16 G	6.9 ↓	7.5 G	6.99 ↓	7.5 G	7.12 ↓	7.5 G	7.3 ↓	7.5 G

Appendix 1

Period 10 Forecast Outturn revenue expenditure and income variances, and movements from Period 9 monitoring report

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report, in both Management Accounts (“Budget Book”) format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Note ref
Transformation and Resources Portfolio						
Legal & Democratic	1,943	2,048	105	111	(6)	T&R1, 2, 5
Communications & Customer Services	7,598	7,209	(389)	(392)	3	T&R1, 2, 5
Partnerships & Performance	2,960	2,983	23	24	(1)	T&R1, 3
Strategic Human Resources	3,023	2,887	(136)	(123)	(13)	T&R1, 2, 5
Corporate Leadership and Support	401	228	(173)	(167)	(6)	T&R1
sub-total	15,925	15,355	(570)	(547)	(23)	
Finance Portfolio						
Finance Services	3,810	3,766	(44)	(89)	45	T&R1, 2, 4, 5
sub-total	3,810	3,766	(44)	(89)	45	
Total	19,735	19,121	(614)	(636)	22	

Business Reason / Area (Subjective analysis)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Note ref
Management of vacancies	(624)	(611)	(13)	T&R1
Running costs	(93)	(77)	(16)	T&R2
CCTV – Projected shortfall in income	92	92	0	T&R3
Proceeds of Crime income	193	191	2	T&R4
Other Income	(182)	(231)	49	T&R5
Total	(614)	(636)	22	

NOTES ON PROJECTED VARIANCES

T&R1

There are a number of posts which were held vacant whilst staffing structures were being reviewed. Favourable movement in the month reflects appointments to posts in HR and Communications.

T&R2

Running costs variances for deferred expenditure are shown below

Communications £(46)k

Access Trafford £(65)k

There are also minor variances in running costs across other Directorate services including ICT contracts, legal fees, postages, HR software and contracts costs.

T&R3

Operational issues have delayed the development and marketing of the new CCTV Control Room products. It is forecast that £50k of the new anticipated income stream of £60k will not be achieved until 2013/2014.

T&R4

The expected receipt date for a Proceeds of Crime case has been reviewed and a further £2K of income will now not be received in 2012/13.

T&R5

Management action has generated increased income from;

- Activity with education sector e.g. schools, £(57)k
- A legal services arrangement with the Probation Service, £(18)k
- Collaborative arrangements £(42)k
- Libraries fees and charges income £(33)k
- Land Charges income £(23)k
- Other minor income variations across the Directorate £(9)k

TRAFFORD MBC

Report to: Director of Finance
 Date: 21 February 2013
 Report for: Information
 Report author: Head of Financial Management

Report Title

**Revenue Budget Monitoring 2012/13 – Period 10 - Council-Wide Budgets
 (April 2012 to January 2013 inclusive)**

1 Outturn Forecast

1.1 The current approved revenue budget for the year is £25.384m. The outturn forecast is £24.834m, which is £(0.550)m under the budget, a favourable movement of £(0.043)m since last month.

1.2 Appendix 1 details by variance area the projected outturn as compared to the approved revenue budget, with the main variances being;

Treasury Management – savings in debt interest repayments £(0.337)m and increased investment interest £(0.106)m;

External audit fees £(0.106)m, relating mainly to a reduction in the standard audit fee ;

Eight Right-To-Buy sales of ex-Council Houses, £(0.080)m, an additional five since the last report;

AGMA projects re-prioritised, resulting in additional costs to the Council, £0.047m;

Reduced Housing Benefit subsidy £0.020m, relating to the use of bed and breakfast accommodation for homeless people;

Other minor variances of £0.012m.

2 MTFP Savings and increased income

- 2.1 The Council-wide budget includes a saving target of £(0.231)m from the overall Council budget of £(12.2)m for savings and increased income. The table below summarises the current forecast of this savings target:

	Budget target (£000's)	End of Year Forecast (£000's)	Variance (£000's)
Increased and new income	0	0	0
Transformation savings	0	0	0
Other savings	(231)	(231)	0
Total	(231)	(231)	0

All budget options put forward for delivery in 2012/13 are expected to achieve their targets by the year end.

3 Service carry-forward reserve and Recommendations

- 3.1 The underspend within Council-wide budgets is transferred to the General Reserve, as detailed in the summary report.

Period 10 Forecast Outturn revenue expenditure and income variances, and movements from Period 9 monitoring report

The following tables detail the main variances from the revenue budget to the forecasted outturn, and the movements since the last monitoring report in both Management Accounts ("Budget Book") format and by cause or area of impact of the variance.

Budget Book Format (Objective analysis)	Full Year Budget (£000's)	P10 Forecast Outturn (£000's)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Ref
Finance Portfolio						
Precepts, Levies & Subscriptions	16,536	16,583	47	47		C-W3
Provisions (bad debts, pensions, property rates)	1,745	1,745				
Treasury Management	9,051	8,608	(443)	(430)	(13)	C-W1
Insurance	647	647				
Members Expenses	942	942				
Grants	(3,627)	(3,627)				
Other Centrally held budgets	90	(64)	(154)	(124)	(30)	C-W2
Total	25,384	24,834	(550)	(507)	(43)	

Business Reason / Area (Subjective analysis)	P10 Outturn variance (£000's)	P9 Outturn variance (£000's)	P9 to P10 movement (£000's)	Ref
Treasury Management:				
- Investment Income	(106)	(93)	(13)	C-W1
- Debt Management cost savings	(337)	(337)		C-W1
Other Centrally held budgets				
- External audit fees	(106)	(106)		C-W2
- Right-To-Buy sales	(80)	(30)	(50)	C-W2
- Housing Benefit subsidy	20	0	20	C-W2
- Other minor payments	12	12		C-W2
Precepts, Levies & Subscriptions				
- AGMA Budgets	47	47		C-W3
Total	(550)	(507)	(43)	

NOTES ON PROJECTED VARIANCES

C-W1 – Treasury Management - £(0.443)m (favourable), a movement of £(0.013)m since the last report.

A rephasing of schemes within the Council's Capital Investment Programme, funded by prudential borrowing, was incurred in the final quarter of 2011/12. This will result in a one-off reduction in the amount the Council has to set aside in order to repay debt in 2012/13, £(0.021)m.

In response to the continuing uncertainty of the worldwide economic climate, counterparty security and borrowing rates being considerably higher than investment rates, the new long term borrowing planned to be taken later in the year, will not be taken thereby generating a saving of £(0.314)m in interest payable. This course of action has been undertaken in accordance with advice obtained from the Council's external treasury management consultants.

£(0.095)m relating to a better rate of interest on investments in the first 6 months of the year compared to budget, £(0.020)m as well as additional investment interest earned due to new capital monies (Primary School grant and Section 106 agreement) being received ahead of the capital expenditure being incurred, £(0.075)m.

The monthly movement relates to an additional £(0.013)m of investment interest from favourable cash flow as a result of rephased capital expenditure.

C-W2 – Other Centrally held budgets - £(0.124)m favourable

The Audit Commission fees for 2012/13 have substantially reduced, in particular relating to the standard audit fee, £(0.106)m, due in part to the Council's good quality financial management. There has also been eight Right-To-Buy sales of ex-Council Houses by Trafford Housing Trust, which are not budgeted for, generating income of £(0.080)m to the Council, an additional five sales since the last report. £0.012m relates to a payment to HM Revenues and Customs for unpaid tax and national insurance following a national investigation into payments to School Improvement Partners.

Housing Options Service Trafford (HOST – managed by Salford Council), who are responsible for Trafford's statutory housing service for the homeless have been using bed and breakfast accommodation due to the high level of demand since summer 2012. The Housing Benefit subsidy arrangements on bed and breakfast tenancies is punitive to discourage Local Authorities from using this accommodation. Trafford will only receive just over half of the benefit expenditure back in subsidy from the DWP and the projected shortfall to the end of March 2013 is £20k.

C-W3 – Precepts, Levies & Subscriptions - £0.047m adverse

A number of projects have been re-prioritised by AGMA in 2012/13 and budgets have been re-aligned accordingly. This includes new and revised projects being funded from savings elsewhere within AGMA budgets. However, the total amount now due to Lead authorities is higher than expected, £0.047m.

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DECISIONS MADE BY THE GREATER MANCHESTER COMBINED AUTHORITY MEETING HELD ON 22nd FEBRUARY 2013 AT SWINTON CIVIC CENTRE

Decisions published on 26th February 2013 and will come into force from 4:00pm on the 5th March 2013, subject to call-in, except for any urgent decisions.

The process for call in of decisions is set out as an Appendix to this note, extracted from the Greater Manchester Combined Authority (GMCA) Constitution. The address for the purposes of the schedule is that of the GMCA Secretary, c/o Manchester City Council, P.O. Box 532, Town Hall, Manchester, M60 2LA; or by contacting k.bond@agma.gov.uk

The reports detailed in this note can be accessed at the AGMA website via the following link: - <http://www.agma.gov.uk/calendar/index.html>. Any report not available on the web site will be available for Scrutiny Pool members from the GMCA Secretary on request, on a private and confidential basis.

1. FUTURE TRANSPORT PRIORITISATION GOVERNANCE (agenda item 5)

The Combined Authority received a report from Jon Lamonte, Chief Executive, TfGM summarising the assurance framework for the future Local Transport Body (LTB) for Greater Manchester, in line with recent DfT guidance, which will enable the devolution of major scheme funding from 2015.

The Combined Authority AGREED:

1. To endorse the draft Greater Manchester LTB assurance framework for submission to DfT based on the outline proposals as set out in Appendix 1 of the report.
2. The membership composition for the future Greater Manchester LTB be as follows:
 - GMCA Transport Lead Member, Councillor Matthew Colledge, Trafford Council.
 - Three additional GMCA Members: Councillor Peter Smith, Wigan Council, Mayor Ian Stewart, Salford CC and Councillor Mike Connelly, Bury Council.
 - Chair of TfGMC.
 - Chair of TfGMC Capital Projects and Policy Sub-Committee.
 - Chair of GM LEP and one further non-local authority LEP member nominee, to be confirmed at next LEP meeting.
 - Chair and Lead Transport member of the BLC.
3. To receive a further report on the mobilisation arrangements for the future LTB on completion of the review of the assurance framework with DfT.

2. HIGH SPEED RAIL (agenda item 6)

The Combined Authority received a report from Jon Lamonte, Chief Executive, TfGM informing Members of the recent Government announcement regarding Phase 2 of the proposed HS2 high speed rail line.

The Combined Authority AGREED:

1. To note the report.
2. To support the case for early delivery of the project.
3. That officers be requested to continue to work with representatives from HS2 Ltd, Department for Transport, relevant districts, Manchester Airports Group and Network Rail to deliver the proposals and ensure maximum benefit are achieved at the chosen station locations.

3. RAIL RE-FRANCHISING IN NORTH OF ENGLAND (agenda item 7)

The Combined Authority received a verbal update from Howard Bernstein, Head of Paid Services, GMCA on the progress of the rail re-franchising process since their last meeting held in January. Leaders across all the North of England Local Transport Authorities had recently met at all events confirming commitment, work going forward and including governance.

The Combined Authority AGREED to receive a further update report at their meeting in March or April which will include a timetable and proposed approach for taking it forward.

PART B

4. INVESTIGATING THE POTENTIAL FOR THE REPATRIATION OF TEXTILES MANUFACTURING JOBS TO THE UK (agenda item 10)

The Combined Authority received a report of Mike Emmerich, Chief Executive, New Economy providing an update on the emerging findings of the project.

The Combined Authority AGREED:

1. To endorse the continued work of the textile core team for a further period of 12 months to allow them to develop the work and programme as set out in the report.
2. That the continued costs of the team be funded by the Combined Authority/LEP.
3. The next steps of the textiles work programme and the opportunities for leveraging as detailed in the report and noted that further reports would come back in due course.

5. GREATER MANCHESTER INVESTMENT FUND – PROJECTS FOR CONDITIONAL APPROVAL (agenda item 11)

The Combined Authority received a report from Eamonn Boylan, Lead Chief Executive for Investment seeking approval for two investment projects requesting resources from the GM Investment Framework.

The Combined Authority AGREED:

1. That the two investment project applications as detailed in the report be recommended for conditional approval and progress to due diligence.
2. To delegate authority to the Combined Authority Treasurer and Combined Authority Monitoring Officer to review the due diligence information and, subject to their satisfactory review, issue final approvals and complete any necessary related documentation.

EXTRACT FROM THE GMCA CONSTITUTION

PART 5B - SCRUTINY ARRANGEMENTS FOR GMCA, TFGMC AND TFGM

5. Call in of decisions

5.1 Call in of decisions of GMCA and TfGMC

- (a) Members of the Scrutiny Pool appointed under this Protocol will have the power to call in:-
 - (i) any decision of the GMCA;
 - (ii) any major or strategic decision of the TfGMC which is taken by the TfGMC in accordance with the delegations set out in Part 3 Section B II of this Constitution.

5.2 Publication of Notice of Decisions

- (a) When:-
 - (i) a decision is made by the GMCA; or
 - (ii) a major or strategic decision is made by the TfGMC in accordance with the delegations set out in Part 3, Section B II of this Constitution;

the decision shall be published, including where possible by electronic means, and shall be available normally within 2 days of being made. It shall be the responsibility of the Secretary to send electronic copies of the records of all such decisions to all members of the Scrutiny Pool within the same timescale.

- (b) The notices referred to at subparagraph 5.2(a) above will bear the date on which they are published and will specify that the decision will come into force, and may then be implemented, as from 4.00 pm on the fifth day after the day on which the decision was published, unless 5 members of the Scrutiny Pool object to it and call it in.

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ASSOCIATION OF GREATER MANCHESTER AUTHORITIES

DECISIONS MADE BY THE AGMA EXECUTIVE BOARD AT MEETING HELD ON 22nd FEBRUARY 2013 AT SWINTON CIVIC CENTRE

Decisions published on 26th February 2013 and will come into force from 4:00pm on the 5th March 2013, subject to call-in, except for any urgent decisions.

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The reports detailed in this note can be accessed at the AGMA website via the following link:- <http://www.agma.gov.uk/calendar/index.html>. Any report not available on the web site will be available for Scrutiny Pool members from the GMCA Secretary on request, on a private and confidential basis.

1. HEALTH & SOCIAL CARE REFORM (agenda item 5)

The AGMA Executive Board received a tabled report from Steven Pleasant, Lead Chief Executive for Health detailing the priorities for health and social care reform across Greater Manchester. In Stevens absence, Sean Harriss presented the proposals in the report to Members.

The Chair requested that paragraph 2.1 of the report be amended to emphasise that improved quality of health care should be at the root of a new health care system

The Executive Board AGREED:

- i. That subject to the inclusion of the amendment suggested by the Chair the proposals in the report be supported and that the report should be recommended for consideration and endorsement to all Greater Manchester Districts Executives, Cabinets and local Health and Well Being Boards in Greater Manchester in March and April 2013;
- ii. That each local authority area be asked to work with partners, particularly the CCGs and the local acute trust, to develop a brief report on current progress in developing models of integrated health and social care;
- iii. To receive a report back on the picture of integrated care development across Greater Manchester at the June 2013 meeting;
- iv. To note that the development of the models of integrated care provide a framework for the public consultation on the reconfiguration of some hospital services due in the summer 2013.

EXTRACT FROM THE GMCA CONSTITUTION

PART 5B - SCRUTINY ARRANGEMENTS FOR GMCA, TFGMC AND TFGM

5. Call in of decisions

5.1 Call in of decisions of GMCA and TFGMC

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 - (ii) any major or strategic decision of the TFGMC which is taken by the TFGMC in accordance with the delegations set out in Part 3 Section B II of this Constitution.

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- (a) When:-
- (i) a decision is made by the GMCA; or
 - (ii) a major or strategic decision is made by the TFGMC in accordance with the delegations set out in Part 3, Section B II of this Constitution;

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